

**Kingston, New Hampshire
Board of Selectmen
Meeting of November 16, 2015
MINUTES**

The meeting was called to order at 7:00 pm in the Selectmen's Office of the Kingston Town Hall. In attendance were Selectmen Peter Broderick and George Korn.

Discussion with Newton Junction Road Property Owner

Peter Coffin was present to discuss with the Board an apparent violation of a site plan requirement by an abutting commercial property. The allegation, confirmed by Selectman Broderick, is that the 50' vegetative buffer called for in the approved site plan is not vegetated as required and is being used for storage and commercial activities that are not allowed. It was agreed that a copy of the letter that Mr. Coffin provided to the Board also will be provided to the Planning Board. If the Planning Board agrees that there is a violation - possibly following a site walk of the premises - they will request that the Selectmen send a Notice of Violation or will advise the commercial property owner that his site plan approval may be in jeopardy.

Discussion of Recreation Department Issues

Recreation Director Paul Butler was present to discuss with the Board his plans for operation of the Summer Camp program in 2016. The Recreation Commission has drafted a Warrant Article to be presented to the 2016 Town Meeting requesting funding for \$34,000.00 of commercial grade playground equipment. The 2016 camp fee for residents will be \$100.00 per week; for non-residents it will be \$130.00. Capacity will be set at 100 registrations, based on past experience that most campers don't attend every day. The average daily attendance has been 60 campers. Mr. Butler advised that he intends to keep the quality of the camp experience high by making sure there aren't so many campers that the counselors can't get to know each personally. He also advised that he will begin registration early with a registration fee, and that he hopes to have his counselors tied in by February 1, 2016. He'll arrange for early training to be sure all counselors and lifeguards are fully trained by the time camp opens. He also intends to hold an orientation session to familiarize any new counselors with the facility and the expectations of the position, and will be monitoring counselors' performance on an on-going basis. He hopes to have a procedure for removal of counselors who don't perform satisfactorily. He is planning a swimming lessons program to coincide with camp, and will have certified instructors if it's determined that such a program is feasible. Selectman Korn advised Mr. Butler to be extremely careful of requirements for conducting swimming lessons, as a program like that will expose the town to high levels of liability. Mr. Butler noted that he's been in contact with the new director of Camp Lincoln and, as the town is in its last year of a 3-year contract whereby Camp Lincoln has helped to train counselors and establish program protocols for the summer camp program, he may propose a continuing program at a reduced annual cost. He noted that the assistance offered has been highly valuable to improving the town's program.

Selectman Broderick advised that a senior citizens' Bone Building program has outgrown the library facility where it's been held up until now, and may be moving to the Community Recreation Building soon. That program runs two days a week for an hour.

Mr. Butler advised that there is an activity day planned for Christmas Vacation, for a maximum of 30 children. Advertising for the program will begin soon. The commission also has set the Annual Tree Lighting for November 28th at 5:00 pm at the Fire Station on the Plains, and a seniors trip to the Leddy Center has been planned and advertised.

Alternative Health Insurance Option Discussion

Jon Burgess of AFLAC Insurance was present, along with a former Town Administrator for the town of New Durham who now works for ClaimLinx, to discuss an alternative insurance program for employee Health Insurance. The program had first been discussed at the October 5, 2016 meeting. Selectman Broderick asked if the program will extend to COBRA and retiree participants and was told that it will.

Selectman Korn advised that he will need to have input from employees prior to making a decision concerning their benefits. Mr. Burgess will work with Finance Officer Cindy Kenerson to set up a meeting with employees and department heads to present the program for their review. It was agreed that there's no time constraint on the decision and that Chairman Heitz will need to be involved in any final decision.

Administrative Issues

The Board deferred action on a Memorandum of Understanding relating to the Nichols Building, on an Agreement with an alternate electricity supplier, and on a contract with SFC Engineering to do a structural assessment of the Nichols Building.

The Board reviewed a court decision upholding action taken by the Zoning Board of Adjustment, and a Motion submitted by the Plaintiff in that case requesting a re-hearing by the Court.

An email relating to a Pennimans Grove waterfront area not owned by the Town was reviewed. The Selectmen have no interest in responding to the allegations of private use of the area outlined in the email.

A reminder that the Seabrook Drill will be held on November 18th was noted.

Review of Previous Meeting Minutes

MOTION: Upon motion of Selectman Korn and second of Selectman Broderick it was voted to accept the minutes of the November 2, 2015 meeting as printed.

Adjournment

There being no further business before the Board, the meeting adjourned at 8:07 pm. The Board will meet next on November 23, 2015 at 7:00 pm.

Respectfully submitted,

Catherine Grant
Administrative Assistant