

**Kingston, New Hampshire  
Board of Selectmen  
Meeting of December 28, 2015  
MINUTES**

The meeting was called to order at 6:35 pm in the Selectmen's Office of the Kingston Town Hall. In attendance were Chairman Mark Heitz and Selectmen Peter Broderick and George Korn.

**Discussion of Heritage Commission Concerns**

Debra Powers and Ernie Landry of the Heritage Commission were present to discuss with the Board progress with the ongoing bandstand restoration project. An extension of six months has been requested for the two-year period of the LCHIP grant awarded for the project, based on projections by the contractor that much of the work would be done by the end of 2015. However, the contractor has not completed the work that he thought would be done and the Commission now is afraid that their assertions to the LCHIP office will appear deliberately misleading and that this and future grant opportunities will be put in jeopardy. They also are concerned with resident complaints about the bandstand being in disrepair for so long a time. Chairman Heitz tried to reach the contractor by phone and left a message for him to contact the Board. It's hoped that the contractor may be able to delegate some of the work, retaining oversight authority but allowing the renovations to progress. Chairman Heitz will advise the Heritage Commission once he's had the opportunity to speak with the contractor.

**Non-public Session**

**MOTION:** Upon motion of Selectman Korn and second of Selectman Broderick, Chairman Heitz polled the Board for a unanimous vote to adjourn to non-public session under the provisions of NH RSA 91-A:3, II-a.

The Board retired to non-public session at 6:55 pm. The Board returned to public session at 7:20 pm.

**MOTION:** Upon motion of Selectman Korn and second of Selectman Broderick it was unanimously voted to seal the minutes of the non-public session for an indefinite period of time.

**Highway Department Discussion**

The Board discussed a proposed contract with CMA Engineering for the culvert replacement project on North Road. Road Agent Richard St. Hilaire noted that the town already has obtained the state wetlands permit required for the work, but that an extension may be required since the permit was issued more than two years ago. The contract also covers a review of hydrological figures prepared by the town's engineer and will cover the preparation and analysis of requests for proposals as well as project design and oversight. It was agreed that the contract will be signed when Mr. St. Hilaire brings the second copy to the Board's December 31, 2015 meeting.

**Review of Previous Meeting Minutes**

**MOTION:** Upon motion of Selectman Korn and second of Selectman Broderick, it was unanimously voted to accept the minutes of the December 21, 2015 meeting with the following correction: in paragraph 2, delete "installation of an adequate dedicated septic system at town expense".

## **Health Officer Updates**

Selectman Broderick, who also serves as Health Officer, provided the following updates to the Board:

- Work is set to begin to backfill a hole at 35 Mill Road, where excavation had taken place as part of a landscaping project for a new residence. The site will be level and graded as soon as possible.
- A camper trailer on Mill Road that reportedly has been occupied is to be winterized and wrapped within the next week.
- A camper trailer on Marshall Road that had been connected to an un-permitted wood structure and that was being heated by an un-permitted wood stove, was removed over the weekend. The Building Inspector now will deal with removal or permitting of the structure.
- A meeting is pending with Mr. Broderick, Town Counsel and the property owner to try to resolve an on-going violation on New Boston Road.
- Mr. Broderick spoke with Town Engineer Dennis Quintal and with the state's subsurface systems bureau to ascertain the lot loading capacity of the Grace Daley site. With the minimum allowed protective well radius, the lot is capable of sustaining a 129 gallon per day output, which is less than the 150 gpd required for a single bedroom structure. The state typically will allow up to a two-bedroom system to be installed on any existing parcel, so the site is restricted to no more than two bedrooms. Mr. Broderick also is in discussion with Fire Chief Bill Seaman to see what requirements his department may put on use of the building, particularly as relates to a proposed renovation to allow the building to be used as a homeless shelter. It was agreed that, because the non-profit proposing the renovations has been hoping for information that will help them measure the feasibility of the project before the end of the year, an email outlining Mr. Broderick's report will be sent to them.

## **Adjournment**

There being no further business before the Board, the meeting adjourned at 7:45 pm.

**Respectfully submitted,**

**Catherine Grant  
Administrative Assistant**