

**Kingston, New Hampshire
Board of Selectmen
Meeting of December 31, 2015
MINUTES**

The meeting was called to order at 10:00 am in the Selectmen's Office of the Kingston Town Hall. In attendance were Chairman Mark Heitz and Selectmen Peter Broderick and George Korn.

Setting of Encumbrances from 2015 Budget Lines

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn, it was unanimously voted to authorize encumbrances from 2015 Budget line items as follows:

Purchase Order BOS15-72	SRSD	\$945.00	Line 4130-07	HS Computer
Purchase Order BOS15-79	Vachon Clukay	13,000.00	Line 4150-09	2014 Audit
Purchase Order MP-15-117	RG Tombs Door	<u>10,792.00</u>	Line 4194-01	South Station Doors
TOTAL		\$24,737.00		

Administrative Items

The Board signed an application to use the Swasey Gym for the February 9th Primary Election.

The Board took no action on a request for partial reimbursement of cell phone expenses for highway department workers.

The Board agreed to participation in the state's Public Works Mutual Aid Program and signed the agreement for 2016, along with a purchase order for the \$25 annual dues.

Adjournment

There being no further business before the Board, the meeting adjourned at 10:35 am.

Respectfully submitted,

**Catherine Grant
Administrative Assistant**