

**Kingston, New Hampshire  
Board of Selectmen  
Meeting of January 11, 2016  
MINUTES**

The meeting was called to order at 6:30 pm in the Selectmen's Office of the Kingston Town Hall. In attendance were Chairman Mark Heitz and Selectmen Peter Broderick and George Korn.

**Non-Public Session**

**MOTION:** Upon motion of Selectman Korn and second of Selectman Broderick Chairman Heitz polled the Board for a unanimous vote to adjourn to non-public session under the provisions of NH RSA 91-A:3, II-c. The Board adjourned to non-public session at 6:34 pm.

The Board returned to public session at 7:05 pm.

**Discussion of Snow Removal Ordinances**

Road Agent Richard St. Hilaire and Police Chief Donald Briggs were present to discuss with the Board how best to enforce the town's existing regulations relating to parking and snow removal. It was agreed the restriction against on-street parking (1005.4) authorizes the towing of vehicles parked in such a way as to hinder snow removal and that the police should begin enforcement of that provision. Officers will individually advise vehicle owners who are known to regularly violate the ordinance and will document that notification. Future instances of violation will result in towing and the levying of fines. A notice will be published in the *Carriage Towne News* reminding residents of the ordinance and advising of the penalties for violation.

**Approval for Hire of New Part-time Officer**

The Board authorized Chief Briggs to begin the process to hire a new part-time officer. The Chief would like to get the applicant on board to complete his departmental training, and his training with the Police Standards and Training facility will begin at the next available session. It was agreed that the applicant will come to the January 25, 2016 Selectmen's meeting to meet the Board.

**Review of Previous Meeting Minutes**

**MOTION:** Upon motion of Selectman Korn and second of Selectman Broderick, it was unanimously voted to accept the minutes of the December 28 and December 31, 2015 meetings as written.

**Administrative Items**

The Board approved a proposed warrant article submitted by the Trustees of Trust Funds. The article requests that defunct accounts be officially closed.

The Board agreed that it will include the Capital Reserve funding requests for the Fire Department in the Town Meeting Warrant (i.e., \$85,000.00 for the Fire Apparatus CRF and \$75,000.00 for the Fire Department Buildings CRF).

The Board reviewed and approved a quote from Eastern Analytical for monitoring of the test wells during 2016 at the former landfill site.

The Board signed the cover sheets for the 2016 Town Meeting Warrant. The Board will post the complete Warrant and Budget once the Budget Committee has completed their review and recommendation process.

The Board reviewed and has taken under advisement an email received concerning light trespass from a residential property on Concannon Road.

The Board noted receipt of a letter from the Land & Community Heritage Investment Program granting a six-month extension on the grant funds for the bandstand restoration project.

The Board reviewed a report from Waste Management advising of the trash and recycling levels from Kingston's 2015 collections.

Selectman Broderick reported that an excavation operation underway on Mill Road to landscape a house lot is complete and that the site has been reclaimed. An Intent to Excavate was signed and will be forwarded to the state Department of Revenue Administration.

There being no further business before the Board, the meeting adjourned at 7:45 pm.

**Respectfully submitted,**

**Catherine Grant**  
**Administrative Assistant**

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