

**Kingston, New Hampshire
Board of Selectmen
Meeting of November 10, 2014
MINUTES**

The meeting was called to order at 7:00 pm in the Selectmen's Office of the Kingston Town Hall. In attendance were Board Chairman Mark Heitz and Selectmen George Korn and Peter Broderick.

Heritage Commission Updates

Debra Powers, Chair and Ernie Landry, Vice-Chair of the Heritage Commission were present to discuss with the Board ongoing projects of the Commission.

Ms. Powers advised that Lindsay McDougall of the Historical Museum Committee has set up a fundraising account for the Grace Daley House. She asked if a process can be set up to provide contributors with letters that can be used as backup for tax deductions based on the donations. It was agreed that the town will provide letters and include the FID number for the town so that people have proof of contribution.

Ms. Powers then discussed the fact that there is one year remaining in the two year extension granted by voters to allow investigation into possible means to save the Daley House. She noted that there has been an offer to re-locate the house onto private property, but it's not known if that offer will work out. She noted that the commission has been working on a number of projects and that she greatly appreciates Ms. McDougall taking on the fundraising aspect of the Daley project.

Ms. Powers then advised that the bandstand has been removed from its foundation and that the repairs to it should begin soon, with a finish date of no later than October 1, 2015. She suggested that the town might arrange for a ribbon cutting celebration to which dignitaries could be invited and at which there might be some attractions, craft displays, food vendors, etc. Selectmen advised that they will review any plan the Commission provides and offer suggestions at that time.

Ms Powers then advised that the Commission has been involved, along with the School Board and other town and district representatives, in trying to determine to what use the old high school campus might be put. The buildings all will be vacant as of the end of the school year in 2015, and heat and maintenance of the buildings is a huge expense to the district. She stated that she hopes to apply to Plan New Hampshire's charrette program, whereby professional engineers, architects, planners and designers review the area - the entire downtown area including the old high school campus - to determine what uses best will reflect the future that officials envision for the town. There would be some minimal expense to see that the professionals are fed and housed for the brief time that they're in town. The Selectmen committed to up to \$2,500.00 in expense for the purpose. Chairman Heitz advised that the School Board - both Kingston and Newton members - will need to sign on to the proposal and indicate their willingness to relinquish the campus property for uses other than educational. Ms. Powers agreed, and noted that she and Mr. Landry also will be speaking with the Planning Board, because it's they who will actually be submitting an application for the charrette program.

Ms. Powers then advised that Commission member Robert Bean intends to facilitate a brainstorming session in January to develop a plan for undertaking future projects. The goal will be to approach projects in an organized and effective manner.

Country Store Auction and Tax Status Discussed

Stanley Shalett of East Way was present to discuss with the Board the tax status of the Country Store on Main Street, which is scheduled to be auctioned under foreclosure. He noted that taxes remain unpaid back to 2012 and that unpaid amounts are accruing

interest at the rate of 18% per annum. He asked would the town abate a portion of the accruing interest for any new owner of the property. Chairman Heitz advised that the Board will not do that; the town will get its money as part of the closing agreement when the auction is held. The property is scheduled to be deeded by the Tax Collector to the Town in May of 2015 if the 2012 taxes haven't been satisfied by then.

Recreation Department Updates

Recreation co-Director Katy Steadman and Jeff Gleason of Camp Lincoln were present to update that Board on the Recreation Department. Job descriptions developed for the Recreation Director and Recreation Coordinator positions were presented to the Board and discussed. Selectman Korn summarized his understanding of the set up as being one whereby the Recreation Coordinator designs and develops programming; the Recreation Director implements the programs; and the Commission serves in an advisory capacity and volunteers to assist in implementation of programs. Ms. Stedman advised that she's hoping heat will be installed in the Community Recreation Building at some point so that more community and civic programs can be held there. The Halloween program was critiqued and discussion was held about the Christmas celebration to be held on December 6th.

Selectman Broderick asked that Ms. Stedman and Mr. Butler - her co-Director - work on a timeline of the duties to be undertaken in implementing the programs of the Recreation Department. He noted that there needs to be a clear outline, along with dates at which goals should be reached, for any incoming personnel. Ms. Stedman agreed.

Selectman Korn asked if Ms. Stedman had received any response to the surveys handed out at the 2014 Summer Camp or posted on-line. Ms. Stedman advised that she had received two responses, both positive. Selectman Korn asked Mr. Gleason if Camp Lincoln surveys its clients. Mr. Gleason advised that they do, with a 37% return rate for 2014. He advised that he will be preparing a report on the training program that he helped develop for Kingston's 2014 summer program as well as his plans for the next two summers.

Some discussion was held as to the summer camp fee structure. Final decisions will be made closer to the summer. It was noted that the number of campers doubled between 2013 and 2014 and that it may be time for the program to expand substantially with an additional week, added buses, an option to not attend field trips, etc

Review of Previous Meeting Minutes

MOTION: Upon motion of Selectman Korn and second of Selectman Broderick it was unanimously voted to approve the minutes of the November 3, 2014 as printed.

MOTION: Upon motion of Selectman Korn and second of Selectman Broderick it was unanimously voted to approve the minutes of the November 3, 2014 non-public session as printed.

A request was reviewed for the non-public session minutes of October 27th and November 3rd to be unsealed and a copy provided to an employee. The request was denied by unanimous vote.

Adjournment

There being no further business before the Board, the meeting adjourned at 9:16 pm and the Board resigned to review orders to pay and to attend to administrative matters. The next meeting will be held on November 17, 2014.

Respectfully submitted,

Catherine Grant
Administrative Assistant