

**Kingston, New Hampshire
Board of Selectmen
Meeting of March 28, 2016
MINUTES**

The meeting was called to order at 6:30 pm in the Selectmen's Office of the Kingston Town Hall. In attendance were Chairman Mark Heitz and Selectmen Peter Broderick and George Korn.

Review of Police Department Memo Regarding Frye Road Town Forest

The Board reviewed a memo from Police Chief Don Briggs Jr. relating to an on-going trespass/vandalism problem at the Frye Road Town Forest. Several photographs indicate that unauthorized motorized vehicles are damaging the roads and trails in the forest, and that there has been illegal dumping and various other unauthorized uses of the property. The report corroborates an earlier report from the Conservation Commission about ongoing issues at that location.

Road Agent Richard St. Hilaire had been requested to install gates to restrict access by vehicles. The Board agreed to remind Mr. St. Hilaire to install the gates and to provide keys to the departments that may need to access the property.

Discussion of Forest Fire Warden Appointment

Fire Chief Bill Seaman and Forest Fire Warden Bill Timmons were present to discuss the upcoming reappointment for the Fire Warden position. Mr. Timmons advised that he will no longer be able to fulfill the duties of the position due to time constraints and recommended that the position be filled by Chief Seaman.

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn, it was unanimously voted to recommend appointment of Fire Chief Bill Seaman to the position of State Forest Fire Warden.

The Board thanked Mr. Timmons for his many years of service in the position, and thanked Chief Seaman for his willingness to serve in this additional capacity.

Update on Proposed Cable Equipment Purchase

Selectman Broderick discussed the video equipment advisor who reviewed the town's current equipment and has agreed to write an RFP for replacement components. He is waiting for a decision as to whether the town wants to purchase high definition equipment now at a cost of approximately \$53,000.00 or replace only what's necessary now and put the \$32,000.00 in savings into the expendable trust for cable equipment until high definition capability is available on the public access channel.

It was agreed that only the equipment needing immediate upgrade will be replaced now. Further, it was agreed that the cost to prepare the RFP will be paid outright so that the company can also bid on the project.

Discussion of Representation on the Family Mediation & Juvenile Services Board of Directors

Debra DeSimone and Roclyn Porter of the Plaistow Family Mediation and Juvenile Services Center were present to advise that Kingston may need to replace one or both of its representatives to the group's Board of Directors. The Board is meant to be comprised of two representatives from each of the five member towns. One of Kingston's representatives has said she wishes not to continue and the other may not live in town any longer. Ms. DeSimone suggested that a member of the Board of Selectmen may wish to serve on the Board, which only meets monthly for an hour or so. There also was discussion of the types of service offered by the center and the expansion of available services made possible by the clinical component added by Ms. Porter's credentials as a family counselor.

The Board agreed to take the matter of representation on the FMJS Board under advisement.

Discussion of Occupancy of Town-owned Property

Paul Nason of 3 West Shore Park Road was present to discuss with the Board his continued occupancy of the property despite a Tax Deed taken by the Town last summer. The Board advised Mr. Nason that Town Counsel recommends the property be vacated and auctioned off at the earliest opportunity, and gave Mr. Nason 30 days to find an alternative living situation.

Review of Previous Meeting Minutes

MOTION: Upon motion of Selectman Korn and second of Selectman Broderick it was unanimously voted to accept the minutes of the March 21, 2016 meeting as printed.

Administrative Issues

The Board approved an application for an expanded Veterans Credit.

A request by the State to hold a FEMA mapping meeting in the Town Hall meeting room during regular office hours was approved.

A request to use the Recreation Center by a private group was denied.

Non-public Session

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn Chairman Heitz polled the Board for a unanimous vote to adjourn to non-public session, at the request of a resident, under the provisions on NH RSA 91-A:3, II-c. The Board adjourned to non-public session at 7:49 pm.

The Board returned to public session at 8:25 pm.

MOTON: Upon motion of Selectman Broderick and second of Selectman Korn it was unanimously voted to seal the minutes of the non-public session for an indefinite period.

Adjournment

There being no further business, the meeting adjourned at 8:35 pm.

Respectfully submitted,

**Catherine Grant
Administrative Assistant**