

**Kingston, New Hampshire
Board of Selectmen
Meeting of May 23, 2015
MINUTES**

The meeting was called to order at 7:00 pm in the Selectmen's Office of the Kingston Town Hall. In attendance were Selectmen Peter Broderick and George Korn.

Recreation Department Updates

Recreation Director Paul Butler was present with Road Agent Richard St. Hilaire to provide to the Board copies of four proposals for playground equipment. Each of the sets will have sections for ages 2-5 and for 5-12, as well as common swing areas. The Board authorized Mr. Butler to decide which set he prefers and to proceed with the purchase. The funds were approved by Warrant Article at the Town Meeting in March. Mr. St. Hilaire advised that they hope to have the set in place when camp opens in June. It was agreed that the playground area will be accessible for resident use when camp is not in session.

Mr. Butler then requested and received approval of the Board to purchase an AED for the Recreation Center. Mr. St. Hilaire will discuss the purchase with Fire Chief Bill Seaman so that the same units are used in town buildings throughout the town.

Numbers of campers signed up for the summer program were reviewed; it's expected that the majority of sign-ups may occur in June. Mr. Butler noted that he has been extending the discounts for multiple children in a family and for early payment to non-residents. It was agreed that the practice will cease for 2017 and that discounts will be given only to residents.

A listing of the field trips planned for campers on Thursdays was reviewed and approved.

Mr. Butler reported that Liberty Mutual employees had undertaken a thorough cleanup of the camp grounds and that a letter of appreciation had been sent.

Employee training for camp counselors was reviewed. Each will be current in First Aid and CPR training (including AED training) and lifeguards will have been trained when camp opens.

A letter from the town's insurance carrier regarding safety issues at the camp was reviewed. Mr. Butler and Mr. St. Hilaire will address the issues to ensure compliance with recommendations.

It was agreed that Mr. St. Hilaire will provide a building key and access code to the Assistant Camp Director for those times when Mr. Butler is unavailable.

Highway Department Updates

Road Agent Richard St. Hilaire advised that bids for the North Road culvert replacement project are due on May 31st. The bid opening will take place at 2:00 pm on that day, after which the engineering firm will evaluate them and a recommendation to the Board will be made on June 6, 2016 at the regular Selectmen's meeting. It's hoped that the project will have been completed by the time school starts in the fall.

Mr. St. Hilaire advised that he hasn't yet contracted to have the Town Hall steps repaired.

Review of Previous Meeting Minutes

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn it was voted to accept the minutes of the May 16, 2016 meeting as printed.

Administrative Items

The Board approved the town's Investment Policy. There are no changes to the policy from 2015.

The Board agreed to the Police Department towing agreement with Bump & Grind Auto.

An application for a veterans credit was approved for 2017.

A letter was signed by the Board to the insurance carrier of the research company used by the Tax Collector in 2009. An error in the researcher's work resulted in a financial loss to the town.

A decision in the matter of a proposed mediation agreement to settle a Zoning Board of Adjustment case was tabled until Chairman Heitz is present.

The Board was apprised of a concern by Waste Management that residents are disposing of non-household trash items in their weekly pick-ups, in violation of the town's waste disposal contract. Waste Management will be leaving stickers on items not allowed at the Rochester landfill to educate residents as to what is allowed.

Adjournment

There being no further business before the Board, the meeting adjourned at 8:15 pm.

Respectfully submitted,

**Catherine Grant
Administrative Assistant**