

**Kingston, New Hampshire
Board of Selectmen
Meeting of September 26, 2016
MINUTES**

The meeting was called to order at 6:45 pm in the Selectmen's Office of the Kingston Town Hall. In attendance were Chairman Mark Heitz and Selectmen Peter Broderick and George Korn.

Review of Previous Meeting Minutes

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn, it was voted to accept the minutes of the September 12, 2016 meeting with the following correction: on Page 2, under the section entitled "Conservation Easement Restrictions Discussion", the final sentence should read, "The Board discussed the possibility of locating and designating an area for use by all-terrain vehicles so that all residents will have locations where they are able to enjoy their preferred activities".

The Board delayed approval of the September 12, 2016 non-public session minutes until they're able to clarify a specific point with Police Chief Briggs.

Highway Department Discussions

Road Agent Richard St. Hilaire was present to discuss with the Board his proposed 2016 paving projects. He intends to hire Bell & Flynn to shim and overlay Ball and Rockrimmon Roads and to pave around the new highway garage. Because the cost for the two roads will run at approximately \$279,000.00 with only \$233,000.00 in this year's available funds, a section of roadway may be shimmed only and paved out of next year's budget. One solution to the shortfall, however, would be if the North Road culvert replacement project is delayed until next year, which it may be since the concrete form for the culvert probably won't be able to be obtained this year. Chairman Heitz asked if the contract for the North Road project will be honored if it's delayed until next year. Mr. St. Hilaire will speak with the contractor to make sure. The project is to be 75% funded with FEMA Hazard Mitigation funds, and will have to be completed by the end of 2017. He suggested that paving around the highway garage, at an estimated cost of \$35,507.00, be funded from the Buildings Improvements Capital Reserve or from the year's winter maintenance funds, since there is money left over in that line (although it's still not known what winter storms may hit in November or December of this year).

The Board agreed to supplement available paving funds with the \$60,000.00 set aside this year for North Road, to complete as much of the two roadways as possible. They also agreed to use the buildings maintenance capital reserve to fund paving around the garage.

Mr. St. Hilaire advised that repairs to the front steps of Town Hall should be complete within two weeks, at a cost of \$48,000.00. He also noted that the bandstand restoration project is expected to run approximately \$14,000.00 over the initial project estimates. Damage to the roof, rafters and ceiling of the bandstand that wasn't detected when estimates were being developed expanded the project in terms of both time and costs. Mr. St. Hilaire noted that the expense would have been substantially higher but for the fact that town buildings maintenance employees have been providing much of the labor so that outside contractors haven't had to be brought in.

Mr. St. Hilaire provided to the Board a resume for his choice for a part-time administrative position he'd like to fill in his department. Funds for the position were included in this year's budget.

Pennimans Grove Road Resident Concerns Addressed

A homeowner from Pennimans Grove Road was present to discuss with the Board whether there is any concern that the original developer for the subdivision has transferred title to the area comprising the roadway and beach access area for the development. Mr. St. Hilaire advised that the travelled way has for many years been a Class V roadway, since the town provides maintenance. Regardless of who holds title to the land on which the roadway was built, it remains a Class V public way and the town will continue to maintain it for public use. Beach access ways have never been a concern or interest of the town's, so it takes no position relative to them.

Administrative Items

A copy of a letter to the School Board relative to access issues for handicapped or disabled persons was noted. Selectman Broderick, who also is on the School Board, advised that the School Board is looking into means by which the concerns can be addressed.

An employee vacation request was noted.

Discussion was held regarding auction of properties acquired by tax deed. The auctioneers who conducted the 2015 auction will be contacted and requested to attend the October 3, 2016 meeting.

An application for a Special Event Permit to allow a "Penguin Plunge" event at the Kingston Children's Center in December was reviewed.

Orders to pay town invoices and charges were reviewed and signed.

A resident suggestion that notice be sent to each homeowner concerning the voluntary outdoor water use ban was taken under advisement.

Adjournment

There being no further business before the Board, the meeting adjourned at 8:35 pm.

Respectfully submitted,

**Catherine Grant
Administrative Assistant**