

**Kingston, New Hampshire
Board of Selectmen
Meeting of April 16, 2012
MINUTES**

The meeting was called to order at 7:00 pm in the Selectmen's Office of the Kingston Town Hall. In attendance were Chairman Mark Heitz and Selectmen Charles Hart and Peter Broderick.

Authorization for Police Chief to Provide Traffic Control to State Park

MOTION: Upon motion of Selectman Hart and second of Selectman Broderick, it was unanimously voted to authorize Chief Briggs to enter into agreements with the N. H. Department of Resources and Economic Development to provide personnel for traffic control, crowd control or event management as necessary at Kingston State Park. A letter advising DRED of the action was signed.

Approval to Televisе Historic Commission Gathering

Selectman Hart advised that the Historic District Commission is planning a "Remember When" gathering for May 5th and has asked if Larry Middlemiss can be made available to tape the session. It was agreed that Mr. Middlemiss will be requested to televise the session and will be paid for his time.

Proposed Fire Suppression System Agreement Reviewed

The Board reviewed a draft agreement proposed by the School District to cover tie-in by the First Congregational Church into the fire suppression system used by the School District and Town. One of the points in the agreement is that each of the three parties will share equally in the cost of a generator being required by the State Fire Marshal as a condition of the Church tie-in. Selectman Hart advised that he had proposed a division of 50 (Church) - 30 (School) - 20 (Town) based on the number of sprinkler heads, early on in discussions. He had been told that the School District's Facilities Use Committee would come up with the numbers for cost sharing and discussion was cut off. Chairman Heitz noted that the reason for the Fire Marshall putting a time limit on installation of the generator is the tie-in by the Church. If not for that tie-in at this time, it wouldn't be necessary for the town to pay a portion of the expense for the generator. No discussion was held among the parties to determine the cost-sharing arrangement, and the arrangement now put forth by the District obligates the taxpayers to a full 66.66% of the cost of a generator. The 50-30-20 proposal would have had only 50% paid by taxpayers (of which the school's share would have been covered by the \$30,000.00 tie-in fee to be paid by the Church to them). The Church representatives had seemed to feel that arrangement to be equitable so it's not clear why the School District has altered it. Selectman Hart also noted that the draft agreement hinges on voter approval of the expenditures. Because the Fire Marshal has put a time limit on installation of the generator, neither the School District nor the Town is in a position to risk voters turning down the necessary funding because then the generator could not be installed and the school would be shut down once the fire suppression system was declared by the Fire Marshal to be inadequate. The generator needs to be funded by expendable capital funds or, if the 50-30-20 arrangement is adopted, the school's portion could be funded directly by the tie-in fee to be paid by the Church.

An additional point of concern is the \$6,974.00 annual maintenance, testing and inspection fee. To this point, the town has not been contributing to that expense. The agreement notes that the Church will pay 1/3 of that expense, but it doesn't address the town's participation in that point.

Selectman Broderick asked why the Town isn't receiving a portion of the tie-in fee since the pipe to which the Church will be connecting is owned by the Town. Selectman Hart noted that the tie-in fee always was considered to be due to the School as the owner of the cistern.

It was agreed that the Town will request the Agreement be re-written to provide for the 50-30-20 split originally discussed; and that the School District's portion will be paid from the \$30,000 tie-in fee to be paid by the Church, thereby making the purchase of the generator a direct in and out expense and not subject to voter approval. Selectman Hart will speak with School District Business Administrator Carol Coppola this week.

Review of Previous Meeting Minutes

MOTION: Upon motion of Selectman Hart and second of Selectman Broderick, it was unanimously voted to accept the minutes of the April 2, 2012 meeting as printed.

Discussion of Trust Fund Financial Records for 2011

The Board discussed their request to the Trustees of Trust Funds to produce the 2011 financial records for audit, under the provisions of RSA 91-A. Chairman Brad Maxwell had called following his receipt of the Board's letter, advising that the Trustees' bookkeeper would be returned from vacation on April 11th and would thereafter be making the records available. As of this meeting, no records have been forthcoming, and the town's audit is being delayed until such time as they are available. Chairman Heitz will discuss the matter with Finance Officer Cindy Kenerson to determine the town's next step in accessing the necessary records.

Proposals to Provide Road As-built Plan and Transfer Documents Reviewed

The Board reviewed two proposals provided by the Library Trustees for survey work to develop a road as-built plan and the necessary transfer documents to allow the town to accept Library Lane as a town road. It was agreed that the Library Trustees are responsible to arrange for the survey and document work and that the town has no objection to their intent to hire Nichols Survey, Inc. for that work.

Adjournment

There being no further business before the Board, the meeting was adjourned at 7:55 pm and the Board retired to address administrative issues.

Respectfully submitted,
Catherine Grant
Administrative Assistant