

**Kingston, New Hampshire
Board of Selectmen
Meeting of April 24, 2017
MINUTES**

The meeting was called to order at 7:00 pm in the Selectmen's Office of Kingston Town Hall. The meeting was not broadcast due to the cable operator being away on vacation. In attendance were Chairman Mark Heitz and Selectmen Peter Broderick and George Korn.

Review and Acceptance of DES Household Hazardous Waste Collection Grant

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn, it was unanimously voted to accept a grant from the NH Department of Environmental Services Household Hazardous Waste Office, in the amount of up to \$6,233.00, for a Household Hazardous Waste event to be held on October 28, 2017 at 178 Main Street in Kingston, for residents of the towns of Atkinson, Danville, Hampstead, Kingston, Plaistow and Chester and, further, to authorize Richard St. Hilaire, Road Agent, to sign all contracts relating to said grant.

Police Department Discussion

Police Chief Donald Briggs Jr. was present to advise the Board that they may want to adopt a policy that will limit or restrict use of privately operated drones over town property.

Chief Briggs then advised that he has discussed with Unitol a proposal to temporarily remove bulbs from street lights at a Route 125 intersection that are slated for discontinuance by the state. The Selectmen will need to provide a letter authorizing Chief Briggs to act on the town's behalf in this matter. He has selected the intersection of Hunt Road and Newton Junction Road with Route 125 as the one that will most be impacted by the state's planned removals and will request removal of the bulbs from the pertinent lights at that location. He will video activity before and after bulb removal and will report his findings back to the Board. His concern is that, despite state assurances that improved headlights and reflective signage make former street lighting levels unnecessary, there may be safety issues in having major intersections less illuminated. He wants to have the necessary information to request reconsideration by the state or, if the state refuses to reconsider, to help the Board decide whether to take on the expense of the street lights.

Chief Briggs then advised that he has a cruiser ready to be sold as surplus and asked if the Board would like him to identify any other surplus equipment or vehicles that can be offered for sale at the same time. The Board agreed.

The Chief then asked the Board if they will authorize him to contact the state engineer in charge of the redesign for the Route 125 corridor and invite her to attend a future Selectmen's meeting to discuss the project. He noted that there are some parts of the project as it runs through Kingston that he has identified as being priority and which he would like to see completed first. Most notably, he sees the area from Old Coach Road to Route 111 as being in most need of attention. He also is concerned that, where the original Route 125 Corridor Study called for safe turns at intersections to provide better access to businesses, the state now proposes slightly raised medians with two lanes along the entire route. He feels that this will present a great detriment to businesses that can't be safely accessed by traffic traveling on the opposite side of the median. The Board agreed that Chief Briggs may contact the engineer and invite her to come for a discussion of plans as they now stand.

The Chief then requested that the Board call a non-public session for two items he wished to discuss.

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn, Chairman Heitz polled the Board for a unanimous vote to adjourn to non-public session under the provisions of NH RSA 91-A:3, II-e and a. The Board adjourned to non-public session at 7:35 pm. The Board returned to public session at 7:58 pm.

MOTION: Upon motion of Selectman Korn and second of Selectman Broderick, it was unanimously voted to seal the minutes of the non-public session for an undetermined period.

Fire Department Discussion

Fire Chief Bill Seaman and Deputy Chief Marty Conlon were present with architects from the firm of Sheerr McCrystal Palson, Inc., to present to the Board a contract for services relating to the analysis and conceptual layout of a proposed site for the new Fire Station. The Board had previously agreed to limit the work to a single lot from three proposed possibilities, however the contract price was only reduced by \$1,900.00, from \$13,400.00 to \$11,500.00. The engineers explained that the majority of work to be done involves identifying the needs of the department as relates to the building and configuring the building itself. Siting the building conceptually on a

particular lot is a smaller part of the overall project so whether doing the work for one proposed site or three doesn't greatly affect the hours and effort to be dedicated to the project.

The Board discussed other towns that the firm has worked with on similar projects and compared those projects to the size and estimated cost of Kingston's. It appears that Kingston's facility may be 19,000 to 20,000 square feet, with average construction costs per square foot running in the \$200.00 to \$250.00 range. The Board agreed to accept the contract proposal and Chairman Heitz signed it. The cost is to be paid from impact fees collected on behalf of the Fire Department.

Review of Previous Meeting Minutes

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn, it was voted to approve the minutes of the April 17, 2017 meeting as printed. Chairman Heitz abstained from the vote.

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn, it was voted to approve the minutes of the first April 17, 2017 non-public session as printed. Chairman Heitz abstained from the vote.

MOTION: Upon motion of Selectman Korn and second of Chairman Heitz, it was voted to approve the minutes of the second April 17, 2017 non-public session as printed. Selectman Broderick abstained from the vote.

Administrative Issues

The Board agreed to approve a Volunteer Fire Association request to allow the annual Lobster Feed and Road Races during the August Kingston Days celebration.

The Board signed an appointment from Tammy Bakie to serve as Town Clerk-Tax Collector from April 27th until Town Meeting in March 2018.

The Board reviewed a confidential email from the Human Services Department relating to former clients.

The Board reviewed information provided by Town Counsel relating to the MS4 permitting requirements as regards stormwater run-off.

The Board noted that the Veterans Club will hold a planning meeting on May 8th at 6:30 pm for the Memorial Day celebration to be held on May 29, 2017. Selectman Broderick will attend on behalf of the town.

It was noted that Board members have been invited to attend a May 2nd Planning Board meeting at which a presentation concerning a proposed Historical Resources Chapter for the Master Plan will occur.

Adjournment

There being no further business before the Board, the meeting adjourned at 9:15 pm.

**Respectfully submitted,
Catherine Grant,
Administrative Assistant**