

**Kingston, New Hampshire  
Board of Selectmen  
Meeting of July 24, 2017  
MINUTES**

The meeting was called to order at 6:45 pm in the Selectmen's Office of Kingston Town Hall. In attendance were Selectmen Peter Broderick and George Korn.

**Discussion of Street Lighting Along Route 125**

Police Chief Donald Briggs, Jr., was present to discuss with the Board his recommendations relating to proposed changes in lighting at Route 125 intersections. The state Department of Transportation had advised that they intend to reduce lighting as part of their construction plans for Route 125, and the Selectmen had authorized Chief Briggs to study the issue and present his recommendations. The Chief had requested that Unitil temporarily disengage the bulbs from those lights slated to be removed and presented videos with and without the lights for the Board's review. The Board agreed with the Chief's recommendation that the town ask DOT to not remove the lights. Unitil will be advised to include the cost of operating the lights in the town's street lighting expense. The two lights at the Scotland Road intersection and the four lights at the Main Street intersection that otherwise would be discontinued, will cost approximately \$25.36 monthly to continue operating. The overall annual expense for the six lights will be approximately \$1,825.92.

**MOTION:** Upon motion of Selectman Korn and second of Selectman Broderick, it was voted to include the cost of operation of six street lights at two Route 125 intersections in the town's street lighting budget in order to avoid their removal by the state Department of Transportation.

**Discussion of Copier Purchase**

The Chief then advised that he became aware that the Town Clerk-Tax Collector's office is in need of a high output printer/copier, and proposed to the Board that the present Police Department copier/printer/scanner/fax be installed in that office and that the Chief be authorized to purchase a new machine from asset forfeiture funds accrued. The Chief has obtained bids from Seacoast Business Machines and United Business Machines. The lower bid, when adjusted for the inclusion of free setup and inclusion in the present maintenance contract at no additional cost, was from Seacoast Business Machines. The proposed arrangement will provide both departments with state of the art machines for the next several years without the taxpayers having to pay for an additional machine.

The Board authorized Chief Briggs to proceed with purchase of the new machine and installation of the department's present machine in the Town Clerk-Tax Collector's office, under the condition that installation and set-up of both machines will be included in the price, along with inclusion in the present maintenance contract at no additional cost.

**Non Public Session**

**MOTION:** Upon motion of Selectman Korn and second of Selectman Broderick, it was voted to adjourn to non-public session under the provisions of NH RSA 91-A:3, II-a. The Board adjourned at 7:10 pm. The Board returned to public session at 7:25 pm.

**MOTION:** Upon motion of Selectman Korn and second of Selectman Broderick, it was voted to seal the minutes of the non-public session for an indefinite period.

**Highway Department Discussion**

Road Agent Richard St. Hilaire was present to submit a purchase order to allow shim and overlay of a portion of North Road, Depot Road and Scotland Road.

Mr. St. Hilaire also advised that he expects the footings for the North Road culvert to be set on July 25<sup>th</sup> and the bridge to be installed on the 26<sup>th</sup> or 27<sup>th</sup>. The project should be ready for backfill by the end of the week. He advised, and the Board agreed, that the town will do the necessary paving for the project and

that a change order will be prepared removing that expense from the project contract. The town can save approximately \$20 per ton on material from what the project contractor would charge.

Mr. St. Hilaire then advised that Rockingham Planning Commission is offering to provide technical assistance to towns attempting to comply with the EPA MS4 stormwater permitting requirements that begin to go into effect next year. He would like to avail the town of that service and to apply for a \$4,000.00 grant opportunity that will cover approximately half of the cost.

**MOTION:** Upon motion of Selectman Korn and second of Selectman Broderick, it was voted to authorize Road Agent Richard St. Hilaire to enter into an agreement with Rockingham Planning Commission for technical assistance in the matter of MS4 stormwater permitting, and to proceed with application for a grant that will assist in the costs involved in the program.

#### **Administrative Items**

An application for use of Comeau Field by the Sanborn Junior Indians was approved for the fall of 2017.

A request for a refund due to an addressing error was approved.

A raffle permit was approved for the Hampstead-Kingston Republican Committee for Kingston Days.

Review of minutes from the July 10, 2017 meeting was postponed until Chairman Heitz is present.

There being no further business before the Board, the meeting was adjourned at 7:45 pm.

**Respectfully submitted,  
Catherine Grant  
Administrative Assistant**