

**Kingston, New Hampshire
Board of Selectmen
Meeting of June 18, 2012
MINUTES**

The meeting was called to order at 6:34 PM in the Selectmen's Office of the Kingston Town Hall. In attendance were Chairman Mark Heitz and Selectmen Peter Broderick and George Korn.

Non-public Session

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn, Chairman Heitz polled the Board for a unanimous vote to adjourn to non-public session under the provisions of NH RSA 91-A:3, II-c. The Board adjourned at 6:35 pm.

The Board returned to public session at 6:58 pm.

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn, Chairman Heitz polled the Board for a unanimous vote to seal the minutes of the non-public session for an indefinite period.

The meeting moved to the Main Meeting Room of Town Hall and the remainder of the meeting was televised on public access channel 21.

Discussion of Roth Bicycle Foundation

Police Chief Donald Briggs, Jr. was present with Luis and Annemarie Roth of Drew Lane to discuss their foundation that raises money to purchase children's bicycles (for ages 6 to 10, both boys and girls) and assemble them for distribution at Christmas time. The Roths explained that they were based in Gloucester, Massachusetts until their recent relocation to Kingston, and that they now would like to establish their annual program to serve the Rockingham County area. They work in conjunction with the U. S. Marine Corps Reserves Toys for Tots Foundation and are a registered 501-c3 company. All proceeds of their fund raising efforts go toward the purchase of bicycles, which then are assembled with volunteer help at a bike building event which, in 2012, will be held at the Sanborn Regional High School. Volunteers provide a pot luck meal to participants and the Marines send representatives to help other volunteers with assembly of the bikes. The event generally is held between Thanksgiving and Christmas and over the past several years the number of bikes has grown from two in the first year (2002) to more than 150 last year. The Roths already have been offered the support of the Kingston Police and Fire Departments, as well as of the School District, and they hope for the support of the Selectmen to advertise and support their program as well. They need to find locations at which the bikes they've purchased can be stored until the assembly event, and Chief Briggs has offered to contact Road Agent Richard St. Hilaire to ask if any space is available in his unused storage trailers.

Selectman Korn observed that Gloucester's loss is Kingston's gain and welcomed the Roths and their program to town. Chairman Heitz suggested that they return to a meeting as the assembly event gets closer, to remind people and increase awareness of the program. The Board agreed that notice will be posted on the town's public access channel and website. He welcomed the Roths to town and thanked them for their enthusiasm in starting their program in the area. Mr. Roth advised that there are several different areas in which the efforts of volunteers will be welcome, including fundraising, the actual bike assembly, food preparation, disposal of the boxes from the bikes, etc., so they're hoping to generate a high level of interest and participation in their program.

Library Lane As-built Plan Presented

Library Trustee Lesley Hume presented to the Board a copy of the as-built road plan for Library Lane. The plan has been approved by the abutting affected parcel owners, and will be submitted for acceptance of the Planning Board.

Acceptance of Donated Materials on Behalf of the Library Trustees

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn it was unanimously voted to accept on behalf of the Library Trustees donated materials including books, art work and museum passes, having an estimated value of \$3,805.00.

A donation of art work having an estimated value of \$5,000.00 will be considered at a public hearing to be held on July 16, 2012.

Highway Department Updates

Road Agent Richard St. Hilaire advised that he had toured town buildings with Selectmen Heitz and Korn and that he feels it's necessary to make some decisions as to the upkeep of the buildings. Repairs needed for the Tramp House, Cobblers Shop, Bandstand, Nichols Building and the former Fire House on Depot Road are manageable through the annual buildings maintenance budget and the majority of the work can be done by existing town employees. The Grace Daley House, however, is in need of extensive renovation, including jacking up of the building in order to put a foundation under it. The Board agreed with Mr. St. Hilaire's suggestion that Robert Pothier, an expert in historic renovation work, be consulted to provide a checklist of work necessary for the historic buildings and an estimate of the cost to complete the work. Chairman Heitz feels that the voters will need to be asked whether they want to invest in the Grace Daley House the kind of money it will take to bring it to good condition, particularly given the limited purposes to which the building's been put. With Mr. Pothier's assessment to provide voter information, the Board will be able to submit a Warrant Article for consideration of the 2013 Town Meeting. Mr. St. Hilaire advised that he will have a purchase order to cover Mr. Pothier's proposed fee at the next Selectmen's meeting.

Mr. St. Hilaire then advised that he has obtained three bids for work to finish construction on the two bathrooms and the kitchen at the Community Recreation Center, but that someone has offered to provide a \$10,000.00 commercial range to the project. The donation is meant to allow the building to be used for Senior Citizen lunches. In order to update the kitchen to commercial standards, including the multiple sinks, exhaust vents, etc., the project price will increase by another \$10,000.00 to \$15,000.00. The Board agreed that, so long as the increase in price doesn't exceed \$10,000.00 to \$15,000.00 over what originally was planned, they can approve updating the kitchen to commercial standards. Mr. Heitz noted that the building may be of use during emergencies or as a function site for various town groups, so the investment will be a good one. The project will include installation of the heating and air conditioning systems as well as the construction updates. Mr. St. Hilaire will request project specifications immediately and report back to the Board on actual cost projections. Work will be done following summer camp, in August.

Mr. St. Hilaire then advised that the first culvert replacement on Ball Road is progressing well and that crews will be moving to the next one - at #32 - within a couple of weeks.

Discussion of Nichols Library Use for Historical Archives and Reading Room

Library Trustees Lesley Hume and Jane Christie and Historical Museum Committee Chairman Ruth Albert were present to discuss use of the Nichols Library Building to store the town's archived historical records and materials and to provide a research/reading room in which historical research can be conducted. Ms. Hume noted that the trust documents by which the library was donated to the town allows for the proposed use and that the facility will be far preferable to the current location of the materials, in the former fire house on Depot Road. The Trustees and Historical Museum Committee members would like to form a task force to begin moving items into the old library building and working on the details of how the material will be cataloged, displayed and made available for viewing and research. The Board signed appointment papers for the expired memberships of the Historical Museum Committee, noting that the by-laws call for 3-year appointments but that the membership may want to adjust the appointments for staggered terms. Mrs. Albert advised that she's somewhat nervous about how the Committee will be able to have the building open to the public, since the membership all work and aren't available during regular business hours. It was agreed that an effort to find volunteers or interns will need to be undertaken, both for the cataloging work and for curator duties.

Review of Previous Meeting Minutes

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn, it was voted to accept the minutes of the June 4, 2012 meeting as printed.

MOTION: Upon motion of Selectman Broderick and second of Chairman Heitz, it was unanimously voted to accept the minutes of the May 24, 2012 Area Selectmen's Meeting as printed.

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn, it was unanimously voted to accept the minutes of the non-public session of June 4, 2012 as printed.

Adjournment

There being no further business before the Board the meeting was adjourned at 8:40 pm and the Board retired to address administrative issues.

Respectfully submitted,
Catherine Grant
Administrative Assistant