

**Kingston, New Hampshire  
Board of Selectmen  
Meeting of December 5, 2011  
MINUTES**

The meeting was called to order at 7:02 pm in the Main Meeting Room of the Kingston Town Hall. In attendance were Chairman Peter Broderick and Selectman Mark Heitz.

**Acceptance of State Emergency Management Grant**

Paul Hatch of the N. H. Department of Homeland Security and Emergency Management, and Emergency Management Directors Richard St. Hilaire and Donald Briggs, Jr., were present to request acceptance by the Board of a \$5,000.00 grant for updating of the town's Hazard Mitigation Plan. Mr. Hatch explained that the town is obliged to update its plan in order to remain eligible to apply for FEMA Hazard Mitigation grant funding. The last plan update was completed in 2008 with the assistance of Rockingham Planning Commission. Mr. St. Hilaire advised that this update will be undertaken by a private consultant - Mapping and Planning Solutions. There is no outright match of funds to be provided by the town, however Mr. Hatch advised that participation in the process by employees and officials will constitute a "soft match" to be provided by the town.

**MOTION:** Upon motion of Selectman Heitz and second of Chairman Broderick, it was voted to accept from the N. H. Department of Homeland Security and Emergency Management a grant in the amount of \$5,000.00 with which the town Emergency Management Department will update the Hazard Mitigation Plan.

The grant documents were signed by the Board and notarized. Selectman Heitz thanked Mr. Hatch for his assistance with the grant and his attendance at the meeting.

**Adoption of Secondhand Dealers and Pawnbrokers Licensing Regulation**

**MOTION:** Upon motion of Selectman Heitz and second of Chairman Broderick, it was voted to adopt a regulation for the licensing of Secondhand Dealers and Pawnbrokers.

The regulation, which had been reviewed and discussed at the previous two meetings, will require licensing of applicable businesses effective on January 1, 2012. Police Chief Donald Briggs will hand deliver the application and a copy of the regulation to affected businesses.

The regulation and application can be found on the town's website.

**Review of Previous Meeting Minutes**

**MOTION:** Upon motion of Selectman Heitz and second of Chairman Broderick it was voted to accept the Minutes of the November 28, 2011 meeting as printed.

**Adjournment**

There being no further business before the Board, the meeting adjourned at 7:35 pm and the Board retired to address administrative issues.

Respectfully submitted,  
Catherine Grant  
Administrative Assistant