

**Kingston, New Hampshire
Board of Selectmen
Meeting of October 22, 2012
MINUTES**

The meeting was called to order at 6:30 PM in the Selectmen's Office of the Kingston Town Hall. In attendance were Chairman Mark Heitz and Selectmen Peter Broderick and George Korn.

Non-Public Session

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn Chairman Heitz polled the Board for a unanimous vote to adjourn to non-public session under the provisions of N. H. RSA 91-A:3, II-a. The Board adjourned at 6:33 pm.

The Board returned to public session at 6:58 pm.

At this time the Board moved to the main meeting room, and the remainder of the meeting was televised on public access channel 21.

Scout Leader Mary Merritt and members of Cub Scout Pack 90 were present to attend the meeting and lead the Board in the Pledge of Allegiance. The visit is a requirement for the scouts to earn their Citizenship Badge. The Board introduced them to Department Heads Bill Seaman, Don Briggs, Rich St. Hilaire and Melissa Fowler. They then answered scouts' questions, explaining the roles of various officials as well as the overall function of local government and the responsibility of voters to participate in the process.

Chairman Heitz thanked Mrs. Merritt for bringing the scouts in and thanked the scouts for their interest.

Emergency Management Discussion

Emergency Management Directors Bill Seaman, Richard St. Hilaire and Don Briggs were present to discuss the 2013 Emergency Management budget proposal, noting that 2013 will not be a drill year so their budget proposal is lower than that for 2012. They requested and received authority to increase the hourly expense for participants in training exercises to the total for which the state will reimburse. The actual rate paid will take into consideration all expenses incurred by the town, i.e., employment taxes, insurance costs, etc.

EMD Bill Seaman then advised that the Web EOC system now in use for emergency situations is dependent upon Wi-Fi capability and reported that his Wi-Fi system had recently been inoperable for a prolonged period. The IT representative suggests that there be sufficient hard wiring capability in the EOC to stand as a backup for the system. Because there also are four phone lines yet to be installed for the EOC, the directors have obtained pricing both to install those lines and to install six additional hardwire patches, at a total cost of \$1,428.00. They are unsure if any portion of the expense will be repaid by the Seabrook RERP program. The new phone lines will include call forwarding capability to reach the directors' mobile phones; the only expense not covered in the quote is the routing box for the new hardwire patches, but the directors are expecting that \$2,000.00 should cover the \$1,428.00 plus the cost of the router box. Chief Briggs noted that he believes bills for any phone lines dedicated to the EOC should go directly to the state for payment.

Chairman Heitz asked if the phone company makes allowance for lines that are rarely to be used. Noting the high monthly charge per line, and the fact that during an emergency the phone lines are more likely to be down anyway, he expressed concern about incurring an on-going cost of that size, particularly since all emergency personnel are reachable by cell phone or radio. Chief Seaman advised that he'll look into the matter and report back.

Review of Previous Meeting Minutes

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn it was unanimously voted to accept the minutes of the October 15, 2012 meeting as printed with the following correction: On page 1, final paragraph, the town's level of recycling is 14% rather than the 19% shown.

Acceptance of Donated Items on Behalf of Library Trustees

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn it was unanimously voted to accept on behalf of the Library Trustees personal property donations with an estimated value of \$426.00.

Administrative Items

The Board signed a Notice of Land Use Violation to a Coopers Grove property owner having erected structures without permits, within the required setback.

The Board re-appointed several members of the Kingston Days Committee, and appointed a Trustee of Trust Funds to serve until the March, 2013 election.

An application to the SAU for use of Swasey Gymnasium for the March 2013 town and school elections was signed.

Adjournment

There being no further business before the Board the meeting was adjourned at 7:50 pm and the Board retired to address administrative issues.

Respectfully submitted,
Catherine Grant
Administrative Assistant