

**Kingston, New Hampshire  
Board of Selectmen  
Meeting of November 26, 2012  
MINUTES**

The meeting was called to order at 6:30 PM in the Selectmen's Office of the Kingston Town Hall. In attendance were Chairman Mark Heitz and Selectmen Peter Broderick and George Korn.

**Non Public Session**

**MOTION:** Upon motion of Selectman Korn and second of Selectman Broderick Chairman Heitz polled the Board for a vote to adjourn to non-public session under the provisions of NH RSA 91-A:3, II-c. Each Board member voted in the affirmative.

The meeting adjourned to non-public session at 6:32 pm.

The meeting returned to public session at 7:22 pm.

**MOTION:** Upon motion of Selectman Korn and second of Selectman Broderick it was unanimously voted to seal the minutes of the non-public session for an indefinite period.

At this point, the meeting was moved to the main meeting room of the Town Hall, and the remainder of the public meeting was televised.

**Update on the Roth Bicycle Foundation Program for 2012**

Luis and Annemarie Roth were present, with Police Chief Donald Briggs, to provide an update of the program they've established to provide area children with bicycles, in cooperation with the USMC Toys for Tots program. Mr. Roth advised that 200 bicycles have been purchased with donated funds, and that an all-volunteer assembly event will be held on Saturday, December 1<sup>st</sup> at the Sanborn Regional High School cafeteria. Volunteers will provide food and there are multiple jobs for which more volunteers will be needed (food preparation and service; facilitation of the bike assembly process; assembling of the bicycles, clean up, etc.).

Chairman Heitz commended Mr. and Mrs. Roth on the success of their program, and encouraged residents to attend the assembly event to help in providing area children with a happy Christmas.

Mr. and Mrs. Roth expressed their gratitude to the Kingston Police and Fire Departments, the School District, the Selectmen and area residents for their support, and advised that program donations may be sent to P. O. Box 1077 in Kingston. Information about the program is available at [www.rothbikes.org](http://www.rothbikes.org), where volunteers can sign up to participate.

**Discussion of Library Issues**

Library Director Sarah Jaworski and Trustees Lesley Hume and Jane Christie were present to discuss issues relating to the Library. Ms. Jaworski noted that, in response to questions raised at an October Selectmen's meeting concerning the 2009 budget, an apparent surplus of funds in that year was due to double reporting of the amount appropriated for programming and library expenses on the budget as printed in the Town Report. The actual appropriation was \$29,375.00 less than as shown. She noted that there also was an apparent under expenditure in salaries that year, which was due to there having been no Director for a portion of the year. The following year's appropriation was adjusted to allow for the amount remaining in the line.

Ms. Hume, noting that the Trustees' budget submittal for 2013 had included various notations for expenditure of funds not raised by taxes, i.e., income generated at the Library, donations, etc., asked why those amounts hadn't been included in the Selectmen's submittal to the Budget Committee of their recommended budget. Chairman Heitz explained that the expenditure of donations, gifts, fines, and income generated in the course of library operations is allowed by vote of the Town Meeting, additional to the annual budget. The Trustees are obligated to report receipts and expenditures in their annual report, but those figures are not included in the annual town budget.

Ms. Hume then advised that the LCHIP grant application for Nichols Building renovations submitted by the Trustees had not been successful and asked if the identified work might be undertaken from building maintenance funds as time allows. She discussed the positive feedback they'd received from the grant award committee, who have offered to assist with future grant applications. Current guidelines award priority to historic buildings in imminent danger of irretrievable damage; the Nichols Building has been so well cared for that it doesn't meet the criteria for LCHIP assistance.

Ms. Christie asked the Board's intent regarding a \$29,000.00 budget request for a Historic Museum program at the Nichols Building. She advised that archivists have been engaged, to be paid with Historic Museum Committee funds raised by that committee's activities, and that a report on the museum's collection, including how it should be preserved, cataloged, and made accessible, will be given on Wednesday evening (November 28, 2012) at 7:00 pm at the new Library.

Selectman Broderick advised that he'd given a copy of the Trustees' request to the Budget Committee, but he believes that the request should be submitted as a Warrant Article as it represents a new budget line. He also noted that a Planning Board proposal for establishment of a Heritage Commission is in the works, and that such a Commission may encompass the entirety of issues relating to historic preservation. Chairman Heitz asked if the present project undertaken by the Trustees includes the cataloging of the historic collections in both the museum and the library. Ms. Christie advised that, at present, it's the papers, documents, and photographs that are being examined, and that they currently are housed in the library, the Nichols Building, the museum and the Town Hall. Machinery and textiles aren't included in the preliminary inventory. Chairman Heitz asked if it's the intention to hire someone to keep regular hours at the Nichols Building. Ms. Christie advised that it's hoped that a cadre of volunteers can be expanded so that, with proper instruction, they can do the actual cataloging and eventually keep the museum open for limited hours to the public. She noted that the Library Director, Sarah Jaworski, also has worked in a museum and is somewhat familiar with their processes.

Selectman Korn expressed his appreciation of the Trustees' efforts in preparing and submitting the LCHIP grant application, recognizing that the submittal entailed many hours of donated time.

#### **Review of Previous Meeting Minutes**

**MOTION:** Upon motion of Selectman Broderick and second of Selectman Korn it was unanimously voted to accept the minutes of the November 19, 2012 meeting as printed.

#### **Non-public Session**

**MOTION:** Upon motion of Selectman Korn and second of Selectman Broderick, and at the request of Road Agent Richard St. Hilaire, Chairman Heitz polled the Board for a unanimous vote to adjourn to non-public session under the provisions of NH RSA 91-A:3, II-d.

Chairman Heitz advised that the Board would be adjourning to address administrative issues directly following the non-public session. The televised portion of the meeting ended.

The Board adjourned to non-public session at 8:15 pm. The Board returned to public session at 8:21 pm and immediately adjourned to address administrative issues.

Respectfully submitted,

Catherine Grant  
Administrative Assistant