

**Kingston, New Hampshire
Board of Selectmen
Meeting of March 25, 2013
MINUTES**

The meeting was called to order at 6:45 PM in the Selectmen's Office of the Kingston Town Hall. In attendance were Chairman Mark Heitz and Selectmen Peter Broderick and George Korn.

Discussion of Computer System Upgrades

Finance Officer Cindy Kenerson was present to provide an update to the Board of computer upgrades necessary for the Town Hall's network system. Funds have been budgeted to replace the present server and the Board needs to develop a plan of action to address replacement as soon as possible as the server has become non-functional. Chief Briggs was present with a member of the School District's IT team to suggest possible remedies. Chairman Heitz will discuss the matter further with Ms. Kenerson on March 26, 2013.

Discussion of Heritage Commission Formation

Ernie Landry and Deb Powers were present to discuss with the Board ways that the newly approved Heritage Commission can be formed. There are to be seven members, one of whom will be a Selectman, and up to five alternate members. It was agreed that a notice will be put into the local newspaper as well as on the town's website and public access television channel requesting letters of interest from residents willing to serve on the Commission.

Mr. Landry will start looking at other towns' Heritage Commission mission statements, by-laws and rules of procedure. He noted that designation of the town as a Certified Local Government that has committed to preservation of its historic heritage will position Kingston favorably for grant funds from the N. H. Division of Historical Resources, 60% of which are awarded to Certified Local Government towns. One of the grant opportunities available is for preparation of a resources inventory. Matching funds also are available for other projects.

Chairman Heitz asked how Mr. Landry and Ms. Powers envision the financial aspects of the Commission working. They explained that the fund authorized by Town Meeting for deposit of Commission donations and grant proceeds will serve as the depository of any funds received. If it's determined that a request for town funding in any amount is required, that request will probably be in the form of a Warrant Article, at least initially. Until the Commission is founded and develops an overall vision that can help guide all of the town's historic groups toward a focused goal, it's hard to see what type of funding may be required.

New EPA Stormwater Management Regulations Discussed

Town Engineer Dennis Quintal and Road Agent Richard St. Hilaire were present to discuss proposed EPA Stormwater Management Regulations for which the public input period will soon be ending. It was noted that Kingston has been an MS4 town since 2003 and that it's been known that the regulations would be expanded to the Phase II

stage since then. The Phase II regulations originally were to have been adopted in 2008, but have been delayed because of local municipal concerns. Now, as part of the Clean Water Act of the early 1970's, Phase II will go into effect and the MS4 towns all will need to comply. Mr. Quintal noted that New Hampshire, with all of its private wells and septic systems, is a particular concern for the EPA as it tries to protect both groundwater resources and coastal waters. Kingston, with its large aquifer and its many lakes and rivers, needs to address the issues of contamination and pollutant runoff as a matter of protecting its resources for future generations. All of the water bodies in Kingston already have been designated as impaired.

Once the new regulations are enacted, towns will have 90 days to appeal their status as a regulated town. If the town intends to comply, it will have to apply for a Phase II permit. The application will need to include information on outlet points the runoff from which directly affects rivers, lakes or streams. Mr. St. Hilaire estimates that there are 25 of those points in Kingston. The application also will have to demonstrate that the town is expanding its program of education to enlighten the public as to how activities such as road treatment, fertilization, animal waste management, etc., can contaminate stormwater runoff and thereafter the town's groundwater and inland water resources as well as, eventually, coastal waters. The application also will address the matter of Best Management Practices adopted by the town for development, emphasizing the retainage of permeable land area, drainage structures to facilitate filtration before runoff gets to water bodies, and pre- and post-construction guidelines. Additionally, a baseline data base of test results of run-off into the estimated 25 designated outlets will need to be established so that progress of the town's programs can be measured over time. Sampling of runoff during dry and wet seasons will entail analysis of bacteria, hydrocarbons, chlorides and nitrates. Mr. St. Hilaire noted that his highway personnel all will be certified in safe road salt application and there may be areas of town that receive alternative road treatment in the future. The main goal of the new regulations is to show an improvement over time in the condition of groundwater and waterbody resources. Because individual septic systems pose so high a potential threat, Mr. Quintal thinks that the state eventually may require pre-sale inspection and upgrade of systems, as well as requiring a de-nitrification feature on new system designs.

It was agreed that, at least for the initial application, an environmental engineering firm should be contacted for assistance in preparing the necessary data. Funds have been budgeted for the purpose. The Board thanked Mr. Quintal for his presentation and advice.

Highway and Buildings Maintenance Discussion

Road Agent Richard St. Hilaire advised that he has received two quotes for a new backhoe, both of which are in the \$120,000.00 range, with \$18,000-\$20,000 for trade-in of the town's present backhoe. He also has received quotes of \$140,000-\$150,000 for a new truck. Chairman Heitz asked if any of the recently acquired surplus trucks will be useable by the department. Mr. St. Hilaire advised that he expects to invest approximately \$20,000.00 to outfit one of those vehicles with hydraulics in order to run a plow and sander if approved to do so.

Mr. St. Hilaire expects to solicit bids for carpeting of the police station and will advise the Board when he's received those.

He further advised that he expects approximately \$50,000.00 in unanticipated revenue from reimbursement by FEMA of expenses incurred following Hurricane Sandy and a February, 2013 blizzard. Chairman Heitz advised Mr. St. Hilaire to look into purchase of a generator for the Town Hall with those unanticipated funds. The cost of a 40 KWH 1800 RPM generator, including all wiring and installation, is estimated at \$35,000.00-\$40,000.00, a portion of which may be reimbursed by the state Homeland Security and Emergency Management Office.

Reverse 9-1-1 System Discussed

The Board reviewed notification from the State 9-1-1 office that a reverse notification system will be available in the near future. The Board agreed that Police Chief Don Briggs and Fire Chief Bill Seaman will be the designated authorized personnel for enactment of the system. Pre-approval by the Selectboard's Chairman will be required prior to use of the system for any particular incident or event.

Selection of Chairman of the Board for Ensuing Year

MOTION: Upon nomination by Selectman Broderick of Chairman Heitz to continue serving as Chairman of the Board, Selectman Korn seconded the nomination and an affirmative vote was recorded. Chairman Heitz abstained from the vote.

It was agreed that Board assignments will continue from the prior year.

Review of Previous Meeting Minutes

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn it was voted to accept the minutes of the March 18, 2013 meeting as printed. Chairman Heitz abstained from the vote.

Adjournment

There being no further business before the Board, the meeting adjourned at 9:06 pm and the Selectmen retired to address administrative issues.

Respectfully submitted,
Catherine Grant
Administrative Assistant