

**Kingston, New Hampshire  
Board of Selectmen  
Meeting of April 29, 2013  
MINUTES**

The meeting was called to order at 6:30 PM in the Selectmen's Office of the Kingston Town Hall. In attendance were Chairman Mark Heitz and Selectman Peter Broderick.

**Non-public Session**

**MOTION:** Upon motion of Selectman Broderick Chairman Heitz polled the Board for a unanimous vote to adjourn to non-public session under the provisions of N. H. RSA 91-A:3, II-b. The meeting adjourned at 6:32 pm.

The meeting resumed at 7:09 pm.

**MOTION:** Upon motion of Selectman Broderick and second of Chairman Heitz it was voted to appoint Kathryn Stedman to serve as Recreation Director and Summer Camp Coordinator.

**Review of Ambulance Bids**

Fire Chief Bill Seaman and Deputy Chief Rick Fowler were present to discuss with the Board their review of the bid proposals for a new ambulance received from Sugarloaf Ambulance & Rescue Vehicle and Bull Dog Fire & Emergency. Sugarloaf submitted the lower bid and Chief Seaman prefers the design of the PL Custom truck that they offer. He noted that the Highway Department has expressed an interest in retaining the old ambulance for use as a utility vehicle and will be willing to contribute an amount equivalent to the proposed trade-in allowance toward purchase of the new vehicle. He also noted that he and one of the Deputy Chiefs will be traveling to New Jersey to see the truck and meet with the company at some point.

Chairman Heitz asked how the number presented to the voters in the March Warrant Article had been determined. Chief Seaman explained that, because of his preference for the PL Custom design, he actually had worked with Sugarloaf to develop the specifications and projected costs. There is no state bid program for ambulances.

**MOTION:** Upon motion of Selectman Broderick and second of Chairman Heitz it was voted to authorize Chief Seaman to accept a bid in the amount of \$194,931.00 submitted by Sugarloaf Ambulance & Rescue Vehicle for a 2013 Ford E-450 PL Custom Ambulance.

**Fire Department Updates**

Chief Seaman advised that he has spoken with the High School Boosters about the layout for a proposed carnival to be held on the high school campus in June and that he has no objection to issuance of the Special Event permit requested.

Selectman Broderick asked Chief Seaman to explain his concerns about continued use of the Nichols Building. Chief Seaman advised that the building is rated as a place of assembly for more than 50 people and, as such, needs to comply with certain ADA and NFPA standards that it doesn't comply with at present. When the building was a full time library the department had been able to deduct from the total square footage the area of book shelves, unused storage areas, etc., however those deductions no longer apply. Although the town may be able to apply for additional waivers to the NFPA standards from the Fire Marshal, he's not sure about the issue of ADA compliance.

### **Recreation Department Updates**

Recreation Commission member Patricia Guevin was present to discuss with the Board a request for information about a recent personnel matter within the Recreation Department. Selectmen advised that they're unable to discuss the matter. Ms. Guevin then asked at what point the Recreation building will be available to community groups, such as her husband's scout troop. Selectmen advised that the building still is being renovated and at present has no heating system. They advised Ms. Guevin to file an application for facilities use. Ms. Guevin asked if she can obtain a key for the recreation building. Selectmen advised her to contact the Recreation Director or Road Agent Richard St. Hilaire to request a key.

Chairman Heitz asked Ms. Guevin if the Commission has been active in the past couple of years. Ms. Guevin noted that there apparently are four active members, and that Roger Clark continues to attend meetings and to be very active in seniors programming. Chairman Heitz explained that the commission is designed to support the Director in programming and activities, as well as to serve as an advisory board to recommend new programs. Ms. Guevin advised that members were present for some of the recent seasonal programs and helped with set up and clean up for those events.

### **Administrative Issues**

Chairman Heitz reported on his recent attendance at a meeting of New Hampshire towns concerned with the possible impact of proposed EPA Stormwater permitting regulations. Letters from many of the towns requesting extension of the review and comment period for the proposal have been sent, and NH DES has expressed support for granting of the extension in order to allow towns and the state to measure the possible impact on local economies. It's expected that the state also will address their concerns to EPA. The combined towns will hire an attorney to prepare a letter outlining issues with the new regulations and will share the cost on a per capita basis. In the meantime, there will be an effort to engage more towns in the process.

Selectmen signed the Fire Chief's recommendations for appointment of Fire Wardens and Deputy Wardens.

Selectmen reviewed a letter regarding a recent ZBA decision to grant a Special Exception in the C-III zone. A response advising of the continuing process for final approval will be drafted for signature.

Selectmen signed the contract for the 2013 assessment update project with Purvis & Associates.

### **Review of Previous Meeting Minutes**

**MOTION:** Upon motion of Selectman Broderick and second of Chairman Heitz it was voted to accept the minutes of the April 22, 2013 meeting as printed.

**MOTION:** Upon motion of Selectman Broderick and second of Chairman Heitz it was voted to accept the non public session minutes of April 22, 2013 as printed.

### **Adjournment**

There being no further business, the meeting adjourned at 9:10 pm and the Board retired to address administrative issues.

**Respectfully submitted,  
Catherine Grant  
Administrative Assistant**