

**Kingston, New Hampshire
Board of Selectmen
Meeting of May 20, 2013
MINUTES**

The meeting was called to order at 7:00 pm in the Selectmen's Office of the Kingston Town Hall. In attendance were Chairman Mark Heitz and Selectmen Peter Broderick and George Korn.

Grant for Portable Radios Discussed and Accepted

Police Chief Don Briggs and Paul Hatch of the state Office of Emergency Management were present to discuss with the Board a matching grant of \$10,606.00 for the purchase of eight portable radios, awarded to the Police Department pending approval by the Governor's Council. Chief Briggs advised that he intends to pay the town's portion of the \$21,212.00 purchase price for the radios from the asset forfeiture account.

MOTION: Upon motion of Selectman Korn and second of Selectman Broderick it was unanimously voted to accept a matching grant in the amount of \$10,606.00 from the N. H. Office of Emergency Management and Homeland Security and to approve expenditure by the Kingston Police Department of up to \$21,212.00 to purchase eight portable radios for use of the department.

The Board signed the grant agreement documents and thanked Mr. Hatch for his assistance and for being present to offer the documents for approval.

Police Department Updates

The Board approved a request from Chief Briggs for expenditure of \$3,058.98 to repair the unmarked Chevy and withdraw the funds from the asset forfeiture fund.

The Board approved a request from Chief Briggs to offer the 2009 Crown Vic for auction. The vehicle has 123,523 miles.

Discussion was held concerning establishment of the Citizens Corps as a town-recognized organization and formal appointment of the volunteer members. Chief Briggs noted that formal appointment may offer added protection to volunteers under the town's insurance coverage.

Chief Briggs then noted that the Renaissance Faire held the previous two weekends had been extremely well attended and is becoming so large an event that certain adjustments - particularly in the areas of parking and police coverage - need to be incorporated into future permit reviews. Road Agent Rich St. Hilaire suggested that department heads meet with the event organizers and outline changes that need to be made before next year's application is submitted.

Chief Briggs then advised that there has been discussion within the county government of discontinuing the Trustees Program whereby certain prisoners are able to work for local government departments, under supervision, to perform tasks that otherwise would need to be done by paid employees. He noted that he may at some point be asking for a letter of support for the program from the Board.

Chief Briggs then advised that a portion of Church Street will be closed for a period of time on June 1st due to an event occurring at the First Congregational Church. Traffic control measures will be put into effect to minimize the impact..

Chairman Heitz offered on behalf of the Board congratulations to Chief Briggs on the occasion of a "Champion for Children" award presented to him by the School Administrators Association.

Emergency Management Discussion

Chief Briggs and fellow Emergency Management Director Richard St. Hilaire advised that they intend to purchase approximately 100 traffic cones for use during emergencies and emergency training exercises, and to store the cones in the Emergency Management trailer to ensure their availability when needed. Funds will be taken from FEMA reimbursements due from previous events.

Social Service Agency Funding Discussed

John McSheehey was present on behalf of the Vic Geary Senior Center in Plaistow. He advised that the organization's request for funding for 2013 had been lost in transit so was present to ask the Board if some arrangement can be reached to provide funding. Chairman Heitz advised that the town is working under a default budget, approximately \$60,000.00 lower than what budget requests totaled for the year. Selectman Broderick advised that he would like to see figures indicating the number of Kingston residents who take part in the programs offered prior to making a final decision. Mr. McSheehey agreed to go back and compile the numbers.

Discussion of LCIP Property Intent to Cut

Conservation Commission member David Ingalls and Clark Webster of Webster's Grove Road were present to discuss with the Board an Intent to Cut filed for the William Newman property on Country Pond Road. The property is under Conservation Easement with the town via the state's Land Conservation Investment Program. The availability of a Forestry Management Plan for the property, as required by the easement, is in question. Chairman Heitz attempted to phone the owner but was unsuccessful. He phoned the logger, who advised that the cutting plan submitted with the Intent is all that's required and all he's provided for previous cuts. Mr. Ingalls will speak with the LCIP office in Concord and report back to the Board. A letter will be sent from the Selectmen's Office to the owner and logger to advise them that there's now a question about the management plan.

Mr. Webster advised that his main concern with the proposed timbering operation is that the roadway may be damaged. Selectman Broderick agreed to take pictures prior to the start of the cut to have for comparison once the cut's been completed. If the Class VI roadway is damaged, the logger or property owner may be required to arrange for repairs.

Community Recreation Building Update

Road Agent Richard St. Hilaire asked if the Board intends to move forward with recommendations that portions of the Recreation Building site be paved. The Board advised that they want to hold off at this point until some future year. Mr. St. Hilaire advised that most of the sheetrock is up in the kitchen and bathroom areas of the building. He asked if he should install washable wallboard panels in the kitchen and advised of the price per sheet. It was agreed that the entire kitchen area should have that material installed over the wallboard.

Review of Previous Meeting Minutes

MOTION: Upon motion of Selectman Broderick and second of Chairman Heitz it was voted to accept the minutes of the May 6, 2013 Selectmen's meeting as printed. Selectman Korn abstained due to his not having been present at the meeting.

MOTION: Upon motion of Selectman Broderick and second of Chairman Heitz it was voted to accept the non-public session minutes of May 8, 2013 as printed. Selectman Korn abstained due to his not having been present at the meeting.

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn it was voted to accept the minutes of the May 13, 2013 Selectmen's meeting as printed. Chairman Heitz abstained.

Adjournment

There being no further business, the meeting adjourned at 9:40 pm and the Board retired to address administrative issues.

**Respectfully submitted,
Catherine Grant
Administrative Assistant**