

**Kingston, New Hampshire
Board of Selectmen
Meeting of June 3, 2013
MINUTES**

The meeting was called to order at 6:56 pm in the Selectmen's Office of the Kingston Town Hall. In attendance were Chairman Mark Heitz and Selectmen Peter Broderick and George Korn.

Recreation Department Discussion

Patricia Guevin was present to discuss with the Board the Recreation Commission's plan to raffle off playground equipment and a raft structure located at present on the Community Recreation Center site, to provide funding for a new set of playground equipment. She explained that the town's insurance carrier has suggested that a sturdier set of equipment will reduce the potential level of exposure. The cost of a new set will be in excess of \$20,000.00. The Board advised that proceeds from the sale of town property typically go into the general fund and are not earmarked for any particular purpose. Chairman Heitz further explained that the process to dispose of unused town property is by advertised sealed bid rather than by raffle. Road Agent and Buildings Maintenance Supervisor Richard St. Hilaire noted that the insurance company's suggestions are given for guidance only. The Recreation Commission can continue to use the present equipment and start fundraising efforts over the next few years. It was suggested that a Warrant Article to establish a Capital Reserve Fund be submitted to next year's Town Meeting for approval. Chairman Heitz advised that he will be willing to raffle a week of free summer camp - possibly even a whole season - as a fundraising effort, as long as the town is reimbursed the value from raffle proceeds and the money is kept in an approved town fund. Selectman Broderick cautioned that the Commission may not have its own income accounts without voter approval and oversight of the town's finance office. Any proceeds of fundraising efforts will need to go into the general fund until such time as voters approve establishment of a recreation funds account.

The Board approved removal of an 8' x 12' shed and an old pump house from the Community Recreation site.

Discussion was held regarding present membership of the Recreation Commission. Ms. Guerin noted that her own appointment has expired and she needs to be reinstated. Also, Kathi Kelly, Monique Sands and Bobbi McClellan have not been active members and their positions should be re-assigned to former members whose appointments have expired but who have remained active with the commission, such as Anthony Spinhirn and Elizabeth Mello. She also noted that former member Roger Clark wishes to be appointed as an alternate member. If those adjustments are made, there still will be one open position on the commission. Membership will include Paul Butler, Patricia Guerin, Elizabeth Mello, Anthony Spinhirn and Roger Clark as alternate member.

Non Public Session

MOTION: Upon motion of Selectman Korn and second of Selectman Broderick Chairman Heitz polled the Board for a unanimous vote to retire to non-public session under the provisions of NH RSA 91:A-3, II-c. The Board retired at 7:35 pm.

The Board returned to public session at 7:53 pm.

MOTION: Upon motion of Selectman Korn and second of Selectman Broderick it was unanimously voted to seal the minutes of the non-public session for an indefinite period.

Posting of Chase Street for No Parking Discussed

Police Chief Don Briggs, Athletic Director Vicky Parady-Guay, and Road Agent Richard St. Hilaire were present to discuss the parking situation in and around Chase Field. School Administrative Unit Business Manager Carol Coppola participated by speaker phone. Chief Briggs reported that area residents have complained about vehicles parking on their lawn areas and blocking the roadway and he advises that the road be posted for no parking. Ms. Coppola and Ms. Parady-Guay agreed, noting that the school will let parents and other schools know that there is parking available at Swasey with access by foot to Chase Field. Mr. St. Hilaire advised against posting the roadway and suggested that the issue - which only arises during games and only at certain times of the year - can be handled with enforcement. Following discussion, and in deference to the school's concerns, it was agreed that Chase Street will be posted on both sides for no parking. The School District will provide the signs and the Highway Department will post them.

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn, it was agreed that Chase Street will be posted on both sides, from Church Street to Main Street, for no parking.

Acceptance of Donation for the Purchase of Flags

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn it was unanimously voted to accept a donation of \$943.50 for purchase of American flags to be flown from telephone poles along Main and Church Streets. The donation was made by Michael Foy, whose grandfather John Pizar donated flags in 2010. Those flags are in need of replacement and Mr. Foy has made the donation in honor of his grandfather. A letter of thanks from the Board to Mr. Foy will be prepared for signature at the next meeting.

Discussion of Vic Geary Center Funding

John McSheehey of the Vic Geary Center in Plaistow was present to continue a discussion begun at the meeting of May 20, 2013. The Center's annual request for funding had not been received by the Town for 2013 so was not included in the budget. Selectman Broderick had requested that Mr. McSheehey provide data relative to the number of Kingston residents who participate in programs run by the Center in order to allow the Board to make a determination as to support this year. Mr. McSheehey did provide information indicating that 21 Kingston residents take active part in programs at the Center, accounting for nearly 1,600 annual visits.

MOTION: Upon motion of Selectman Korn and second of Selectman Broderick it was voted to approve a 2013 payment to the Vic Geary Center in the amount of \$4,400.00. Chairman Heitz voted in opposition to the motion. He noted that Mr. Broderick and Mr. Korn will need to decide from what budget line the payment will come as the town is under a default budget.

Public Hearing for Consideration of 2013 Hazard Mitigation Plan Update

At 8:30 pm Chairman Heitz called to order a Public Hearing for the purpose of review of a proposed Hazard Mitigation Plan update, prepared by Mapping and Planning Solutions, Inc. Copies of the plan were available for those present. The Hearing had

been posted at the Town Hall, the Kingston Post Office, on the town's website, and on the public access channel. Chairman Heitz invited comment from the public. None was forthcoming. Emergency Management Directors Richard St. Hilaire and Donald Briggs Jr. each recommended adoption of the plan as proposed. The hearing was closed at 8:40 pm.

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn, it was unanimously voted to adopt the 2013 Hazard Mitigation Plan as proposed. Chairman Heitz signed the Certificate of Adoption, a copy of which will become part of the plan.

Administrative Issues

A Special Event permit was issued for the annual Waterski event on Greenwood Pond, to be held on July 27th and 28th.

A warrant for nearly 600 unlicensed dogs was signed by the Board. The warrant will allow the next step in collection proceedings, entailing fines and possible court action, to be undertaken.

A request from the Middle School to hold a chorus/band performance at the bandstand was denied by the Board on advice of Road Agent Richard St. Hilaire, due to the unsafe condition of the bandstand.

Appointments of Jennifer Goodwin and Bart Noyes to the Board of Library Trustees were signed.

A request from the Planning Board for enforcement action was reviewed.

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn it was unanimously voted to prepare a Notice of Violation as requested by the Planning Board for signature at the next Selectmen's meeting.

Review of Previous Meeting Minutes

MOTION: Upon motion of Selectman Korn and second of Selectman Broderick it was unanimously voted to accept the minutes of the May 20, 2013 meeting as printed.

Adjournment

There being no further business, the meeting adjourned at 9:07 pm and the Board retired to address administrative issues.

**Respectfully submitted,
Catherine Grant
Administrative Assistant**