

**Kingston, New Hampshire
Board of Selectmen
Meeting of April 14, 2014
MINUTES**

Public Hearing on Application for Special Events

Chairman Heitz opened a public hearing for the purpose of reviewing and considering an application for a Special Events Permit for two proposed musical benefit events to be held in July and September of this year, on property owned by George and Yvette Kuzirian at 60 Depot Road. As well as the Board and Mrs. Kuzirian, Police Chief Don Briggs, Fire Chief Bill Seaman and the gentleman who is to head the security contingent for the proposed event were present.

It was stated that certified notices had been sent to the abutting property owners. None of the abutters were present for the hearing.

Following discussion it was agreed that the permit will be issued for the first of the two events proposed, to be held on July 26th from 11:00 am to 11:00 pm, with the following conditions:

1. The Town will be held harmless from liability for incidents occurring at or as a result of the event.
2. Two Kingston Police Officers will be directly off-site to regulate traffic and to monitor the event, at the expense of the organizers, from 11:00 am until the event has ended and the bonfire has been fully extinguished. The cost will be paid in advance of the event
3. A permit for the bonfire will be obtained directly from the Kingston Fire Department.
4. Fifteen security personnel, 8 of whom are trained for security details, will be on site to monitor the event, at the expense of the sponsors. The security personnel will be responsible to ensure that there is no use of alcohol by attendees or the musicians on site.
5. A private on-site Ambulance will be available throughout the event at the expense of the sponsors. Should that ambulance need to leave the premises due to a medical transport, the Kingston Fire Department will immediately be contacted so that standby ambulance personnel may be contacted and requested to be on call, at the expense of the sponsors, for a minimum duty shift. A cash bond of \$1,440.00 will be paid to the town in advance of the event, to be returned if not used for this purpose.
6. A non-returnable payment in the amount of \$850.00 will be paid to the town in advance of the event, in reimbursement of unpaid ambulance response expenses incurred by the town during a previous event.
7. Six portable toilets, including one accessible to handicapped individuals, will be located on site for the event.
8. All advance advertising for the event will clearly state that the event will begin at 11:00 am and that the event is ALCOHOL FREE.
9. A listing of the musical groups or individuals who will be performing at the event will be provided to Police Chief Donald Briggs at least one month in advance of the event.

It was agreed that licensing of the second proposed event will be considered after the first event has occurred so that adjustments can be made as indicated.

There being no further comments forthcoming, the hearing was closed at 7:55 pm.

Resident Concerns About Access Point to Town Forest Properties Discussed

Bill and Karen Pelletier of Acorn Drive were present to discuss the fact that their property abuts one of the trailheads into a recently purchased town conservation land. The Pelletiers object to the parking of cars on the cul-de-sac in front of their house, which according to the original subdivision plan would have ceased to exist if a connecting extension road had ever been constructed. Since that road now will never be built, the cul-de-sac area will remain part of the town's right of way. The Pelletiers asked if the Board can do anything to restrict access to the conservation property at that point and to get people to clean up after their horses.

It was agreed that a gate will be installed at the trail head to allow only foot traffic, bicycles or horseback riders. Motorized vehicles other than snowmobiles aren't allowed in the conservation area in any case. Selectman Broderick, who also is the Health Officer, advised the Pelletiers to try to determine who the horseback riders whose horses have been soiling the area are, so that he can speak with them about cleaning up after their horses.

Highway Department Discussions

Road Agent Richard St. Hilaire presented to the Board a preliminary set of plans for the new highway garage. Once the final design is complete, requests for proposals can be developed.

Mr. St. Hilaire also advised that members of the Kingston Lake Association plan to speak with the Board about parking in the area of the town and state boat ramps on Main Street. It was agreed that the best alternative will provide for 10 to 15 parking spaces and not result in having to get rid of the town boat ramp.

Mr. St. Hilaire and Town Engineer Dennis Quintal then discussed with the Board preliminary survey work along Circuit, Bass, Wadleigh Point and Simes Roads. Because of the narrow width of the right of ways, the proliferation of trees along the shoulders, and the fact that the actual location of the road beds may vary from the location as shown on plans, more survey work and piecing together of individual survey plans will be necessary before easements can be obtained and construction work can be undertaken. Mr. St. Hilaire suggests that Mr. Quintal work with fellow surveyor Paul Nichols to locate and stakeout the roadbeds, since between the two of them they have surveyed most of the lots along those roads.

Chairman Heitz, noting that Circuit and Simes Roads aren't paved and present the largest obstacles to emergency vehicles and to road maintenance, suggested that the survey work on those be done first and that the project then proceed directly to road construction. He requested that totals for costs per road, including construction, be made available so the Board can prioritize the projects. Mr. Quintal agreed to provide a rough estimate of the surveying, engineering and construction costs for each of the roads.

Some discussion was held about drainage issues on Wadleigh Point Road and Chase Street that will need to be addressed in the near future. It was agreed that survey work necessary to address the Wadleigh Point Road drainage issue can be undertaken. It was further agreed that the culvert and catch basin work necessary for the Chase Street issue should be undertaken. Mr. St. Hilaire believes that an abutter's concerns that the work may adversely impact the drainage on his property is not an issue as that property is at a higher elevation than the swale for the catch basin, however he will ensure that the flow does not affect that site.

The Selectmen then approved addition of \$7,400.00 to a bid received from Fairfield to upgrade the truck body on the Highway Department's new plow truck to stainless steel. Another company offers the stainless body as standard, but doesn't have the plow system that the department wants.

Mr. St. Hilaire then advised that the bridge culvert on Country Pond Road in Newton is in need of work and may be down-rated by the state, making it unsuitable for the Waste Management Trucks that service Concannon Road in Kingston to pass. It was agreed that, if necessary,

Kingston will arrange for a dumpster to be located at the highway garage and residents will be able to dispose of trash there until the bridge is replaced.

Fire Department Engine Repair Approved

Fire Chief Bill Seaman requested and received approval to expend \$4,981.90 to repair Engine 2. Insurance will cover all but the \$1,000.00 deductible. Repairs will take approximately a week and the truck will need to be delivered to Hopkinton for the work. Engine 3 will be kept at Central Station and Engine 1 will be kept at South Station while the work is done. Plaistow will help with coverage if necessary.

Review of Previous Meeting Minutes

MOTION: Upon motion of Selectman Broderick and second of Selectman Korn it was voted to approve the minutes of the April 7, 2014 meeting as printed. Chairman Heitz abstained from the vote.

Boat Ramp and Recreation Site Key and Sticker Discussion

Town Clerk Melissa Fowler discussed with the Board the process for issuing keys and stickers to residents for use of the town boat ramp and access to the recreation center site. It was agreed that the issue fee will remain \$5.00, the lock will be changed annually, and each sticker will carry the year of issuance. Because the town already has a supply of the stickers, office staff will write the year on each as it's issued.

General Administrative Issues

Conditional permits for use of Comeau Field by the Adult Softball and Junior Indians Football Leagues were reviewed and signed.

Graphs provided by Waste Management to show the reduction in solid waste since the new recycling program was adopted were reviewed. Chairman Heitz requested that Waste Management be asked to also provide information as to how much the recycling tonnage has increased.

It was agreed that property owners to whom a previous Notice of Violation was sent should be invited to the next Selectmen's meeting to advise the Board relative to their efforts to obtain a building permit.

Selectman Broderick agreed to inspect a property on Rockrimmon Road that is reported to be operating an automobile repair business despite its location in a residential zone.

The Board reviewed a letter from Superior Court advising that a Sands Lane property previously adjudged to be suitable for seasonal residential use only may convert to year-round use as long as all of the state and local approvals necessary are obtained.

Adjournment

There being no further business before the Board, the meeting adjourned at 9:21 pm.

**Respectfully submitted,
Catherine Grant
Administrative Assistant**