

**Kingston, New Hampshire  
Board of Selectmen  
Meeting of June 2, 2014  
MINUTES**

The meeting was called to order at 7:00 pm in the Selectmen's Office of the Kingston Town Hall. In attendance were Selectmen George Korn and Peter Broderick.

**Scout Attendance for Civics Badge**

James Guevin, member of Scout Troop 93, was present to monitor the Selectmen's meeting and to conduct an interview of a town official. Selectmen Broderick briefly outlined the role of Selectman and provided an explanation of how municipal government works. Mr. Guevin then sat in on the meeting and, following the Board's discussion with Recreation Director Katy Stedman, asked that she sit with Mr. Guevin to serve as his interviewee.

**Administrative Issues**

The Board signed an Intent to Cut form for a Main Street property.

A Land Use Change Tax bill was reviewed and signed.

The Board reviewed a copy of a letter sent by Road Agent Rich St. Hilaire to a property owner concerned about a culvert replacement on Chase Street.

The Board reviewed an invitation to a June 10<sup>th</sup> presentation of student projects relating to land conservation in the area. The SRHS sophomores have been working with the Conservation Commission and the UNH Cooperative Extension Office in an integrated conservation project focusing on invasive species.

The Board reviewed a letter from residents concerned about the status of property on Senters Grove Road. Selectman Broderick, who also is the Health Officer, provided background on the situation.

The Board noted that a resident has expressed the opinion that the town's waste collection contract with Waste Management Company should include an annual bulk items pickup.

**Recreation Department Updates**

Recreation Director Katy Stedman was present to request that the Board approve purchase of an iPad for use in the Summer Camp program. She reviewed the various applications that will allow her to track scheduling, budget, preparation and emailing of the weekly newsletter, scanning of documents, and instant access to records even while on field trips and away from work.

Selectman Korn noted that the equipment will remain the property of the town and that the purchase should include a protective screen cover and case; Ms. Stedman advised that she agrees. Selectman Broderick advised that access to the various applications - particularly those on which confidential employee or camper information is kept - will need to be restricted via password protection.

**MOTION:** Upon motion of Selectman Korn and second of Selectman Broderick, it was voted to authorize purchase of a 16 gigabyte iPad with screen protector and protective case, and to approve switching the modem at the Recreation Building to Wi-Fi.

Ms. Stedman also updated the Board on progress with camp preparation. An employee meeting is set for June 3<sup>rd</sup> at which she will set counselors up for their on-line training. She noted that she's had a very positive experience with Camp Lincoln Director Jeff Gleason, who has been assisting in set-up of camp procedures. It's expected that there will be two face-to-face training sessions with Mr. Gleason prior to camp opening.

Road Agent Richard St. Hilaire was present to discuss facility upgrades recommended by Mr. Gleason for the Recreation building and site. He noted that any upgrades requiring substantial expenditure will need to be funded in a future year. An existing shed will be cleaned out and

used for beach equipment storage, but replacement of another shed with a bath/changing room will not be undertaken until funding is approved. Additionally, purchase of commercial grade playground equipment will entail expenditure of more than \$50,000.00 and will need voter approval. Mr. St. Hilaire will meet with Ms. Stedman to mark off with fencing an area that she's identified as suitable for a play/game area.

**Review of Previous Meeting Minutes**

Upon motion of Selectman Korn and second of Selectman Broderick, minutes of the May 19, 2014 meeting were approved as printed.

**Adjournment**

There being no further business before the Board the meeting adjourned at 7:35 pm.

Respectfully submitted,  
Catherine Grant  
Administrative Assistant

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