

Kingston, New Hampshire
Board of Selectmen
Meeting of May 22, 2018
DRAFT MINUTES

The meeting was called to order at 8:25 AM in the Meeting Room at the Kingston Town Hall.

PRESENT: Mark Heitz, Chairman; George Korn, Kevin St. James, Phillip A. Coombs and Donald Briggs, Jr., Selectmen.

Non-Public Session

MOTION: Upon motion of Selectman St. James, **SECOND** of Selectman Coombs, it was voted unanimously to adjourn to Non-Public session under the provisions of NH RSA 91-A:3, II (b): "The hiring of any person as a public employee", in order to conduct applicant interviews. The Board adjourned at 8:26 AM.

MOTION: Upon motion of Selectman Briggs, **SECOND** of Selectman Coombs, it was voted unanimously to return to public session at 9:45 AM.

MOTION: by Selectman Briggs to allow up to 25 hours per week for the Building Inspector.

There was no second; discussion continued on how much time was needed for office hours and inspections for the Building Inspector.

MOTION: by Selectman Briggs to allow flexible office/inspection hours for the Building Inspector to work hours as needed.

SECOND: Selectman Korn

Approved by all.

MOTION: by Selectman St. James, to offer Victoria Dobrowolski the position of Part-time Assessing/Permitting Clerk, with pay rate to be reviewed after a 6-month probationary period.

SECOND: by Selectman Coombs.

Approved by all.

There was a discussion of the need for more secure space for non-public sessions.

Planning Board Report: Selectman Coombs

- As Glenn Greenwood, the Circuit Rider Planner, will be working as an independent contractor rather than through the Rockingham Planning Commission, a new contract will be needed. An analysis of the position and pay options will be forwarded to the Selectmen from the Planning Board.
- A new inspection of the ECSI site to check for business activity will be conducted, possibly by the Building Inspector. If necessary, the matter will be forwarded to Town Counsel for advice on future action.

- The Bresnahan Moving and Storage facility proposed for 7 Marshall Road had included in its site plan three entrances, two on Rte. 125 and one on Rte. 107. The State of New Hampshire has some easement issues with an entrance onto Rte. 107. A letter from the Town to the State supporting an entrance onto Rte. 107 is suggested.

Correspondence/Administrative Matters

- The draft Solar Power Purchase Agreement between Revision Energy and the Kingston Library has been received. It was agreed to send a copy to the Town Attorney for review.
- A request to waive deeding on the Bakie farm in the event that a closing on the property could not be scheduled before June 14 was considered. It was decided to wait and see if the property does end up on the deeding list, and make a decision then.
- A letter requesting that the Selectmen consider taking over a property on which a tax lien has been placed, was received. The Selectmen were in agreement that they are not interested in doing so, and the owner will be sent a written response.

Health Officer Position

No applicants for the position of Town Health Officer have come forward. There was a discussion of the job description and whether to revise it before re-posting the position.

Next Selectmen's Meeting: May 29, 8:30 AM

It was decided to hold another morning meeting on Tuesday, May 29 as there will be no Monday evening meeting due to the Memorial Day holiday.

MOTION: by Selectman Korn to adjourn, at 10:20 AM.

SECOND: by Selectman Briggs

All in favor.

Respectfully submitted,

Susan Ayer
Administrative Assistant