The Town of Kingston invites sealed proposals from qualified firms to perform mosquito control services for the years 2021 through 2023. Proposals should be addressed to the Kingston Board of Selectmen and clearly marked “Mosquito and Tick Control Services Proposal”. Proposals may be dropped off at the Town Hall 163 Main Street, Kingston, or mailed to PO Box 716, Kingston NH 03848.

Proposals must be received no later than 12:00 PM Friday, December 4, 2020.

It is the responsibility of the Contractor to adhere to and comply with all Federal, State and local laws, regulations and codes as well as to all standards and practices relating to the work being performed or services delivered. In addition, it is the Contractor’s responsibility to procure and keep in effect any and all licenses, permits, notifications, or other regulatory requirements relating to the work to be performed or the services delivered.

A proposer must hold the certifications and licenses necessary from the State of New Hampshire to perform the services outlined in this agreement. Each proposal must include a list of at least three current references (municipalities preferred) for whom comparable work has been performed.

Insurance: The proposer shall submit to the Town of Kingston insurance certificates showing the type, amount, class of operations covered, effective dates and dates of expiration of policies for the coverage provided. The insurance required under this proposal shall provide adequate protection for the successful bidder against damage claims which may arise from work under the awarded contract. In accepting the awarded contract, the successful bidder agrees to hold harmless and indemnify the Town of Kingston and its officers, agents, and employees from any liability arising from the performance of the service or provision of goods. Proof of this insurance shall be delivered to the Town prior to start of work.

The Town of Kingston reserves the right to select a contractor on the basis of cost, services proposed and established track record in Kingston or other New Hampshire towns, to reject any or all proposals, to waive technical or legal deficiencies, and to accept the proposal it deems in the best interest of the Town. The decision of the Board of Selectmen shall be final.

The Town of Kingston retains the right under this contract to terminate work and dismiss the successful bidder for nonperformance with five (5) working days’ notice. The Town of Kingston also reserves the right under this contract to negotiate a contract with another bidder for completion of work under this bid. All disputes shall be decided under the laws of the State of New Hampshire.
Guidelines for Requests for Proposal for Mosquito & Tick Control Services

The proposal shall include the following services to be performed by the successful contractor for the calendar years 2021 through 2023:

1. Prepare and submit a Special Permit Application to the Division of Pesticide Control (DPC).
2. Conduct all control operations in accordance with all state and federal regulations and consistent with the Special Permit Application referred to in Item #1.
3. Compose, distribute, and record State DPC mandated notices.
4. Provide and supervise mosquito control personnel.
5. Provide all necessary vehicles to conduct this scope of work herein delineated.
6. Provide all necessary insecticides and sprayers to carry out the provisions of the Agreement.
7. Analyze environmental conditions and scientific data to determine appropriate, effective and efficient control measures.
8. Apply larvicides to a variety of mosquito habitats to control mosquito larvae and pupae.
9. Conduct surveillance and trapping of adult mosquitoes with weekly traps set and collected from June into October during each service year.
10. Collect, sort, pack and ship mosquitoes to the State Lab for disease testing every week.
11. Apply adulticides on an emergency basis to target fields and recreation areas to reduce the threat of disease. Typically, these areas would include Comeau Field, Magnusson Field, The Plains, and the Dog Park.
12. Provide a written monthly progress report submitted at the time of billing to report on any activities and findings conducted during the previous month. The summary should include but not be limited to:
   A. Location of larval survey and treatment areas;
   B. Date and location of light traps set;
   C. Total number of mosquito pools collected and disease test results.
13. Participate in telephone or email updates with the Selectmen’s Administrative Assistant, as needed.