

**Kingston, New Hampshire  
Board of Selectmen  
Meeting of June 15, 2020  
FINAL MINUTES**

The meeting was called to order at 7:00 PM. This meeting was held entirely via Zoom software. This was announced at the beginning of the meeting, and all board attendees affirmed their presence and location by roll call.

**PRESENT:** Phillip Coombs, Chair; Donald Briggs, Vice Chair; Kevin St. James, Richard Wilson, Electra Alessio, Selectmen.

**APPOINTMENTS:**

**Heritage Commission: Open bids for Plains Cemetery Consultant**

Three bids have been received for a consultant to work on an application to nominate the Plains Cemetery on the National Register of Historic Places. The Administrative Assistant opened each bid and read it for the record:

1. Mae Williams	Meredith, NH	\$6,834.08
2. Preservation Co.	Kensington, NH	\$6,868.75
3. Lisa Mausolf	Reading, MA	\$6,750.00

Heritage Commission Chair Debra Powers was present and commented briefly on her familiarity with the various applicants.

**MOTION:** by Selectman St. James, to send the bids to Ms. Powers and ask her to come back to the Board with a recommendation.

**SECOND:** by Selectman Alessio

**All in favor via roll call vote**

**PUBLIC COMMENT I: None heard.**

**OLD BUSINESS:**

**Buildings: Open bids for new phone system**

Vice Chairman Briggs brought forward three bids for a phone system that he had gathered. The Town would like to upgrade the phones, and add a camera and electronic door.

The bids were read for the record:

1. Intel Choice, Inc.	Manchester, NH	\$10,129.59
2. Kent, Communications System	Nottingham, NH	\$ 9,054.64
3. SCI Networks	Wilmington, MA	\$12,314.95

Vice Chairman Briggs noted that the first bid did not include the electronic door; the other two included all three components requested.

**MOTION:** by Vice Chairman Briggs, that the Town accept the bid of Kent Communications Systems at the price of \$9,054.64.

**SECOND:** by Selectman St. James.

In discussion, the time frame for getting the system in place was estimated to be at least two weeks. There was also a discussion of the components of the systems, and the quality of the electronics.

**All in favor via roll call vote.**

### **Building Renovation Updates**

There was a brief discussion of progress made by the flooring company and the Buildings Maintenance crew. The new flooring is in place, the service window installed, and office furnishings back in place. New desks will be shipped in the next few weeks; in the meantime, temporary tables have been placed for the use of the Building inspectors. Work will continue this week to set up computers, phones and files. The Selectmen's and Permitting/Assessing offices are on track to open on June 18.

### **NEW BUSINESS:**

#### **Pond testing**

Selectman Wilson said that the State has announced they will not do pond water testing this year due to staffing reductions. He said he will get estimates of what it will cost the Town to do this work, and bring it to the next meeting.

Selectman Wilson also said that Planning Board Chairman Glenn Coppelman has asked for guidance on face mask requirements when they hold in-person meetings. Selectman Alessio said that the next three meetings are to be held via Zoom, so that won't come into play right away. The question will be given to Health Officer Peter Broderick.

The option of using the school auditorium for any large meetings was discussed, and the ability to broadcast meetings from that venue. This scenario will also be given to the Health Officer for input.

#### **Sanborn Seminary Project**

Selectman Alessio gave a brief update of the status of plans to renovate and repurpose the Seminary building, now that it has been sold to developer Eric Chinberg. Selectman Alessio said that the developer has reached out and said he would set up a meeting with Planning representatives and be ready for hearings in the fall. She said that she would like to be the Selectman's representative for the school project meetings. All were in agreement with this.

### **COMMITTEE LIAISON REPORTS:**

Chairman Coombs brought up the letter to the owners of the Saddle Up Saloon, which was sent to all board members via email for review. All members were satisfied with the letter as written, and will come to the Town Hall to sign it.

Chairman Coombs also informed the Board that the inspectors have found that the School is performing work without permits; bathrooms are being installed that were not included in the original permit for the project.

### **PUBLIC COMMENT II: None heard**

**APPROVAL OF MEETING MINUTES:** It was agreed that the minutes of June 8, 2020, will be reviewed and approved at the next in-person meeting, on June 22.

**NON-PUBLIC SESSION:**

**MOTION:** by Chairman Coombs, to go into non-public session under RSA 91-A:3, II (i):  
To discuss legal matters.

**SECOND:** by Selectman St. James

**In favor: Alessio, Briggs, Coombs, St. James, Wilson via roll call vote**

The Board adjourned to Non-public session at 7:45 PM

**MOTION:** Upon motion of Selectman St. James, **SECOND** of Selectman Wilson, it was voted by roll call to return to public session at 8:04 PM

**In Favor: Alessio, Briggs, Coombs, St. James, Wilson; Motion passed.**

**MOTION to seal** these minutes for an undetermined length of time, made by Selectman Alessio, seconded by Selectman Wilson, because it is determined that divulgence of this information likely would:

xx Affect adversely the reputation of any person other than a member of this board.  
Passed by unanimous roll call vote.

**Discussed in non-public:**

Legal advice

**Adjournment:**

**MOTION:** by Selectman St. James, to adjourn at 8:05 PM

**SECOND:** by Chairman Coombs

**All in favor.**

Respectfully submitted,  
Susan Ayer  
Administrative Assistant