

KINGSTON PLANNING BOARD
SITE PLAN SUBMISSION REQUIREMENTS

For the application to be accepted, this document is required to be completed and submitted with the application. Place a checkmark next to the requirement to indicate confirmation that it has been completed and indicate the plan page number upon which the requirement can be located.)

1. _____ Date of Mandatory Preliminary Review or waiver request submitted to and approved by the Planning Board. (904.3)
Plan Page #: _____
2. _____ *sheet size: 22" x 34" maximum
Plan Page #: _____
3. _____ *scale; not less than 1" = 60'
Plan Page #: _____
4. _____ *match lines when needed
Plan Page #: _____
5. _____ *original on mylar in permanent ink
Plan Page #: _____
6. _____ twelve (12) prints of each plan sheet
Plan Page #: _____
7. _____ *date, title, scale, north arrow, locus map
Plan Page #: _____
8. _____ *Name and address of developer, designer/engineer, owner of record and abutters; property address and tax map reference number; owners' name must also appear in the Title Block. Name, license number and seal of the NH licensed land surveyor and all other professionals involved with the preparation of the plan.
Plan Page #: _____
9. _____ *topographical plan with contour lines at two (2) foot vertical intervals permanent on-site benchmark with elevation from USGS datum; the Planning Board may require additional color, and/or perspective view plans.
Plan Page #: _____
10. _____ *all easements and rights-of-way indicated
Plan Page #: _____
11. _____ *All relevant Zoning designation(s) shall be noted on the plan; any waivers and/or variances granted shall be noted on the plan.
Plan Page #: _____
 - a. _____ **Special Flood Hazard** areas as shown on the current FEMA Flood Insurance Rate Map:
 - _____ 1. The Planning Board shall review the proposed development to assure that all necessary permits have been received from those governmental agencies from which approval is required by Federal or

State law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334.

Plan Page #: _____

___ 2. The Planning Board shall require that all proposals for development greater than 50 lots or 5 acres, whichever is the lesser, include Base Flood Elevation (BFE) data within such proposals (i.e. floodplain boundary and 100-year flood elevation).

Plan Page #: _____

___ 3. The Planning Board shall require the applicant to submit sufficient evidence (construction drawings, grading and land treatment plans) so as to allow a determination that:

- a. all such proposals are consistent with the need to minimize flood damage;
- b. all public utilities and facilities, such as sewer, gas, electrical, and water systems are located and constructed to minimize or eliminate flood damage; and,
- c. adequate drainage is provided so as to reduce exposure to flood hazards.

Plan Page #: _____

b. ___ **Wetlands Conservation District**

___ 1. If the proposed buffer is less than 100 feet, the functional value of the wetland, as determined by a certified wetland scientist, shall be submitted at the time of application.

Plan Page #: _____

___ 2. Wetland boundaries shall be verified by an on-site wetland delineation by a certified wetland scientist.

Plan Page #: _____

___ 3. The certifying wetland scientist's stamp and signature shall appear on the appropriate pages of the plan.

Plan Page #: _____

___ 4. Conditional Use permit

Plan Page #: _____

c. ___ **Aquifer Protection District**

___ 1. Minimum lot size per Article 201

Plan Page #: _____

___ 2. Hydrogeologic study is required at the time of the application for subdivisions of ten (10) lots or greater and/or for any septic system or series of septic systems designed for 2400 (twenty-four hundred) gallons per day or greater contained in one lot. The need for a hydrogeologic study for subdivisions of ten (10) lots or less shall be determined by the Planning Board on a case-by-case basis.

Plan Page #: _____

- ___ 3. Maximum lot coverage
Plan Page #: _____
- ___ 4. Conditional Use Request
Plan Page #: _____
- ___ 5. Special Exception Granted
Plan Page #: _____

d. _____ Shoreland Protection District

- ___ 1. Maximum Lot Coverage no more than 20%
Plan Page #: _____
- ___ 2. Building setbacks (150 ft. shoreline; 100 ft. shoreline of perennial brooks/streams)
Plan Page #: _____
- ___ 3. Vegetative buffer (75 ft.)
Plan Page #: _____
- ___ 4. Conditional Use
Plan Page #: _____
- ___ 5. Special Exception
Plan Page #: _____

- 12. _____ *tax map, block and lot number
Plan Page #: _____
- 13. _____ *Planning Board signature block
Plan Page #: _____
- 14. _____ *list of waivers and variances granted
Plan Page #: _____
- 15. _____ *list of State and Federal approvals and dates
Plan Page #: _____
- 16. _____ *The use, hours of operation, number of employees must be indicated on the plan.
Plan Page #: _____
- 17. _____ *Snow Storage and removal shall be shown and shall not block the site's drainage, the site distance for entering and turning traffic and/or the required parking spaces.
Plan Page #: _____
- 18. _____ *Noise Ordinance Compliance
Plan Page #: _____
- 19. _____ *Dust control
Plan Page #: _____
- 20. _____ *Storage facility for liquids and any hazardous materials.
Plan Page #: _____
- 21. _____ *Accessibility to all sections of the site, at all times, by emergency service vehicles.
Plan Page #: _____
- 22. _____ *Existing and proposed impervious areas and percentage of lot Coverage
Plan Page #: _____

23. _____ *The site plan will include a detailed drainage scheme in accordance with Article 908, *Stormwater Management*.
Plan Page #: _____
24. _____ *Plan of site showing existing natural features including water courses and water bodies, trees and other vegetation, topographical features, and any other features which should be considered in the site design process; the location of all jurisdictional wetlands and vernal pools should be shown in accordance the *Wetlands Ordinance*.
Plan Page #: _____
25. _____ *Plan of all buildings with their size, type, location (setbacks) and elevation of first floor slab indicated; (assume permanent on-site elevation), location of entrances.
Plan Page #: _____
26. _____ An elevation view of all buildings indicating their height, bulk and surface treatment.
Plan Page #: _____
27. _____ *Location of off-street parking and loading spaces with a layout of the parking indicated; shall conform with Article 904.14, *Parking Requirements*.
Plan Page #: _____
28. _____ *The location, width, curbing and type of access ways and egress ways, plus streets within and around the proposed site; lines of all existing adjoining streets;
Plan Page #: _____
29. _____ *Size and proposed location of water supply and sewage facilities and provision for future expansion of sewage and water facilities; and all distances from existing water and sewage facilities on the site and on abutting properties to a distance of 200 feet;
Plan Page #: _____
30. _____ *Type and location of solid waste disposal facilities;
Plan Page #: _____
31. _____ *Location, elevation and layout of catch basins and other surface water drainage features;
Plan Page #: _____
32. _____ *Existing and proposed contours and finished grade elevations—all contours shall be a minimum of 2-foot intervals;
Plan Page #: _____
33. _____ *Type, extent and location of existing and proposed landscaping and open space areas indicating what existing landscaping and open space areas will be retained;
Plan Page #: _____
34. _____ *Location, type, size and design of proposed sign in compliance with Article 303, *Signs*.
Plan Page #: _____

35. _____ *Lighting for all outdoor facilities in compliance with Article 302, *Outdoor Lighting*.
 Plan Page #: _____
36. _____ *Location of all public service connections (gas, power, telephone, fire alarms).
 Plan Page #: _____
37. _____ *Surveyed property lines showing their deflection angles, distances, radii, lengths of arcs, control angles along property lines and monument locations;
 Plan Page #: _____
38. _____ *Highway easements granted to the Town of Kingston and to the State of New Hampshire for future road improvements;
 Plan Page #: _____
39. *Any other exhibits or data that the Planning Board may require in order to adequately evaluate the proposal.

Completion, submission and acceptance of this list of requirements does not waive any other Subdivision requirements, Regulations or Ordinances of the Town of Kingston.

I have reviewed and confirm that the above information has been reviewed for accuracy and completeness prior to submission of this application.

Name of Licensed Land

Surveyor: _____
Please Print

License Number: _____ Date: _____

Signature of Licensed Land Surveyor:

Name of

Engineer: _____
Please Print

License Number: _____ Date: _____

Signature of Engineer:
